



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Poornaprajna College

- Name of the Head of the institution **Dr. Raghavendra A**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08202520459**
- Mobile no **9845949648**
- Registered e-mail **office@ppc.edu.in**
- Alternate e-mail **principal@ppc.ac.in**
- Address **Volakadu Road**
- City/Town **Udupi**
- State/UT **Karnataka**
- Pin Code **576101**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Mangalore University**
- Name of the IQAC Coordinator **Dr. Vinay Kumar D**
- Phone No. **08202535234**
- Alternate phone No. **08202520459**
- Mobile **9945037249**
- IQAC e-mail address **iqac@ppc.edu.in**
- Alternate Email address **vinaykumard@ppc.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.ppc.ac.in/aqar-2019-20>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://ppc.ac.in/documents/71154528L.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.15	2011	27/03/2011	16/03/2016
Cycle 3	A	3.19	2017	22/02/2017	21/02/2022

6. Date of Establishment of IQAC

05/10/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mathematics	RGF/S	Vision Group on Science and Technology	2020	300000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Compilation and submission of data for NIRF and AISHE

Orientation of faculty members/non-teaching staff regarding revised Accreditation Framework of NAAC

Quarterly meetings of Internal Quality Assurance Cell (IQAC)

Dynamic mentor-mentee system

Feedback collected from students, parents, alumni, and employees

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
It was resolved to review the reports of IQAC for the last 4 years and to conduct the Faculty Development Programs in the last week of August 2021.	4 days FDP was conducted to teaching and non-teaching staff of the college by the IQAC.
Various policy documents were reviewed.	IQAC noted all the revisions.
Introducing new courses online/offline, conducting more research based activities etc. were discussed and decided to develop learning and research culture among the students	Research activities, survey, competitions, conducted for students. FDPs were conducted to the teaching and non-teaching staff members.
Managing social distance, arranging classes in extra classrooms and in main building, conducting examinations with SOP etc. were discussed	All SOPs were followed. All classes and exams conducted as per university guidelines.
Programs and activities of the previous year were reviewed and decided to continue few EC and CC programs and activities in online classes and regular classes and academic activities in onsite classes.	All EC and CC activities conducted online. Guest lectures, soft skill programs etc. were conducted on the virtual platform. Classes were conducted online and onsite both.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Location	Urban
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	Dr. Vinay Kumar D
• Phone No.	08202535234

• Alternate phone No.	08202520459				
• Mobile	9945037249				
• IQAC e-mail address	iqac@ppc.edu.in				
• Alternate Email address	vinaykumard@ppc.ac.in				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://ppc.ac.in/documents/71154528L.pdf				
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Cycle 3	A	3.19	2017	22/02/2017	21/02/2022
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2021-22	28/02/2022

15.Multidisciplinary / interdisciplinary**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1	381
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1579
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	680
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	543
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	73
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	73
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	20.1
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	135
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Poornaprajna College is affiliated to Mangalore University and strictly follows the syllabus recommended by the parent University.
- A committee prepares time table, classroom allotment, lab slots and academic calendar on par with the academic calendar of the university.
- Each department prepares curriculum deployment strategy and workload distribution amongst the faculty.
- For the students, the academic year begins with an orientation program for first years, which educates the code of conduct, familiarizes the clubs, associations, and various facilities available in the campus.
- Students are offered with various certificate courses, which will earn marks for EC and CC activities as well.

Certificate Course

- College offers various subject related, skill-based and value-added certificate courses every academic year.
- Certificate courses comprise minimum 30 contact hours, including theory and practical sessions.
- Enrolled students will be evaluated by an end course examination/continuous evaluation process/field work/project work.

Role of IQAC in curriculum quality enhancement

- IQAC analyses the feedback collected regarding curriculum deployment from students, teachers, alumni and other stakeholders and analyses, thereby ensuring quality curriculum deployment.
- IQAC conducts Faculty Development Programs, aiming to improve knowledge and skill-set, and to get familiar with recent updates of the subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar

- College adheres to the academic calendar prescribed by the parent university.
- College academic calendar contains important dates such as commencement of classes, internal examinations, end of semester classes etc.
- College calendar also contains state and national holidays, and commemorative days to be celebrated, like Gandhi Jayanthi, Ambedkar Jayanthi, Teacher's Day, etc.
- College calendar includes, Sports day, Internal assessment dates, terminal examination etc.

Internal and End-Semester Examination

- The internal evaluation process specified by parent university includes two theory internal exams and one practical internal exam.
- Department will announce the syllabus portion at least a week prior to the examination.
- The results of the internal exams and attendance report will be entered in the student progress card, and mentor will discuss the results with their mentees and counsel them personally, if required.
- University will announce the time-table of end semester exams, well in advance.
- The students are evaluated based on their performance internal examination, practical sessions, and also end-course examination.

EC and CC courses

- Mangalore university has allotted credits for the active participation of the students in various co-curricular and extra-curricular activities through associations and clubs.
- Marks will be given based on total credits earned during the

semester, and will be submitted to the parent university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

30

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1121

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- College has structured curriculum to integrate cross-cutting issues related to environment and sustainability, human values, gender equity, etc., as per syllabus prescribed by affiliated university.
- Irrespective of the streams, students are offered with four general courses, namely, Constitution of India, Human Rights, Environmental Studies and Gender Equity.
- Constitution of India course basically addresses topics related to fundamental rights, fundamental duties of the citizens etc.
- Course on Human Rights covers the issues human values, rights, duties, protection and promotion of Human Rights in India etc.
- Gender Equity course educates the students regarding the importance of gender equity and equality in society, constitutional rights of women, protective legislation for

women in India, national commission for women etc.

- Environmental studies course educates students regarding environmental pollution and its management, natural resources and management, environmental awareness and legislation etc.
- The open elective courses on "Plants and Human Welfare" deals with the cross-cutting issue of role of plants and human welfare.
- In addition to theses, college makes an ardent effort to uphold the integrity of various communities and diverse gender through various associations.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ppc.ac.in/feedback-system
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ppc.ac.in/feedback-system

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1579

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1176

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Stream wise teams and committees are constituted by the principal to give a brief idea of the college.

- Orientation program for First year students is done on the first two days in the beginning of the academic year.
- Spoken English classes for students with poor communication skills are provided by the English department.
- Aptitude Test is conducted by each Department to understand students' knowledge about the subject.
- List of Slow & Advance learners is made based on their previous examination marks (50% weightage) and Aptitude Test performance (50% weightage).

Approaches to improve the ability of Slow Learners

- IA marks are monitored and accordingly individual attention is given to each student.
- Issue of Text Books from Department Library.

- Remedial Classes after college hours
- Peer tutoring to support slow learners

Approaches to Motivate Advance Learners

- Seminars, Participation in Intercollegiate Fests
- State and National level Competitive Exams
- Research Paper presentations
- SWAYAM-NPTEL online courses
- Advanced reference books are given from Departmental Library
- Summer Internship
- Scholarship and Endowment Funds for meritorious students, course-wise & subject- wise
- Extension & Outreach programs by students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1579	73

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Department of Chemistry, Zoology, Botany and Physics make use of experiential learning and participative learning. The

Department of Commerce, Mathematics and Statistics engage the students adopting the problem-solving method. Programs like Plant Collection, Sky watch, Vermiculture, Old age Home visit etc are conducted by various departments.

- The faculty also adopt participative learning in the form of case studies in management class, role-plays in law classes. The students in general are encouraged by various departments and associations to participate in quiz, debates and group discussions. The students are made adept with the real-life applicability of knowledge by taking them on various field trips.
- Outreach programs, Teaching High school students and industry visits.
- Internships are not compulsory as per university guidelines but students are encouraged to take up internships on vacations.
- Science students in particular are trained to take up research projects and the institution is among few of the top-colleges, whose students get selected for summer research projects held in PPISR, JNCASR.
- Students in groups visit the local schools and teach them. Taking active part in associations activities like that of NCC, NSS, Rangers & Rovers, Youth Red Cross etc, help develop better human values and leadership qualities in them.
- The Alumni Association also conducts soft skill and Personality development programs for all the final year students to make them industry ready.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college effectively uses technology in the teaching-learning process to ensure effective curriculum delivery. The use of ICT in

teaching has led to better teaching-learning experience.

- Every department is provided with a laptop, desktop, with wi-fi connections to facilitate teachers.
- College has its own G-Suite facility and the faculty is provided with G-suit email IDs to facilitate secure online classes and other ICT.
- The faculty regularly use Google classroom to share course related content, give assignments and conduct tests.
- Google Meet application is used in order to conduct online classes.
- The recording of online classes is shared on the college website for students' reference.
- Language departments make use of audio-visual aids like English literature-based movies, drama and plays to enhance student engagement and understanding.
- The faculty regularly attend training programmes, seminars and workshops related to ICT techniques to learn and employ more engaging virtual classes.
- The Department of mathematics teaches practical application of mathematical formulas with the help of software like R Software, SCILAB and MAXIMA.
- The college library is equipped with educational CDs & DVDs. The library also provides N-List, INFLIBNET membership.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

73

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

351

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms of the Mangalore University.
- The Internal Examination Committee prepares the exam time table, which is communicated to the students on the notice board and is also announced in the classrooms.
- Faculty of concerned subjects submit a set of question papers through the Head of the Department to the Internal Examination Committee.
- The portion of the syllabus for the exams are announced in class as well as on the concerned Department's notice board, well in advance.
- The answer scripts after valuation are shown to the students in order to ensure transparency and accountability. The student grievances regarding the valuations are also taken care of and redressed.
- For the fair conduct of internal examinations, the Internal Examinations Committee appoints squads to prevent malpractice.
- Marks list of the students are prepared after the evaluation and documented for further clarifications.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Revaluation process is governed by the Internal Examinations

Committee. The Faculty and administrative office of the college guides the students about the process.

- The Internal Examinations Committee addresses all grievances related to Internal Assessment marks, and issues related to attendance. The committee promptly deals with the errors related to attendance, internal examination of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Poornaprajna College is affiliated to Mangalore University and abides by the curricula prescribed by the University. The College offers programmes in Science, Commerce and Humanities, each offering a well-defined outcome. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University website.

- The career options open to students after completion of their respective UG & PG courses are explained to students by discussing with them the Programme Outcomes (PO), and Programme Specific Outcomes (PSO).
- Student/ Alumni achievements in various fields are displayed on the website and department notice boards to encourage and motivate students towards achievement of outcomes.
- The College conducts various programmes with Alumni Association to facilitate interaction. Such interaction results in better understanding of Programme outcomes and helps students to appreciate the programme.
- The College, in addition to the University curriculum, offers a number of add-on courses, value-added and certificate courses to facilitate better employability.
- Students are dictated syllabus in class for each course after orientation. Lecturers discuss the syllabus module wise in the class.
- The College has an effective mechanism to communicate the Programme and Course Outcomes to all stakeholders.
- The program Outcomes are published at:

- **Institution Website:** Programme outcomes (PO), Programme Specific Outcomes (PSO) are published on the college website and can be accessed by all.
- **Library:** The college library maintains a file containing the Programme Outcomes (PO), Programme Specific Outcomes (PSO) of all the programmes offered by the institution.
- **Departments:** All the Departments maintain a file containing a copy of Programme outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) of the courses offered in the program.
- **Faculty:** The faculty members also prepare a lesson plan document for each course, semester-wise that lists the Course Outcomes (CO).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- To track program outcomes, the departments maintain an alumni data-base, regularly updating information on their current employment and other endeavours.
- Alumni are regularly invited to give talks and conduct workshops in the various departments. They give feedback regarding skill sets of recent graduates and postgraduates in their employment.
- The departments tracks down number of students, who have successfully complete the course seek employment or go in for higher studies. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course.
- Formative assessment are done in the form of Continuous Internal Examination as well as additional quizzes, presentations, tests and assignments which are periodically given to students.
- As part of the course outcomes of the various papers taught to students during the program, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in

research methodology, experiential and fieldwork learning.

- Through various outreach and extension activities, students are involved in developmental activities in schools and industries and social welfare activities which serves as a mock drill to help students understand how they are enabled in achieving the Programme outcome.
- PG students undertake compulsory internships in organizations where they apply the knowledge and skill acquired from their respective programmes.
- Feedback from companies coming for campus placement are taken to ensure the employability skills of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

518

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ppc.ac.in/documents/40943177z.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.78

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College supports, guides and provides the infrastructure for the students for various research and skill based activities.

Developing research culture among Undergraduate students: The institution aims at students To acquire the research frame of mind at an undergraduate level which paves the way for greater avenues for research.

- Our students have successfully designed a sensor based automatic sanitizer dispenser for the college.
- Our Students have designed and assembled light sensing & time controlled switching technology for the street light.
- College has an MOU with Poornaprajna Institute of Scientific Research and Every year around 20 students visit PPISR for summer school program.

Poornaprajna Amateur Astronomers Club (PAAC)

Students have visited the nearby schools and conducted awareness programmes on solar eclipse and astronomy conducted under the PAAC. More than 1000 Pinhole cameras were prepared by the students and distributed to various high schools.

Library and Laboratory

Library has more than 57 thousand text books for reference and INFLIBNET facilities. Botany Museum, Zoology Museum are with rare collection of specimens and Archaeological Museum is with inscriptions, artifacts and old coins. Botany department has Moss Herbarium with 3000 moss collection samples.

Students are also induced into the following activities.

- Vermi-composting
- Sky watching,
- Educating High school level students,
- Field and industrial visits, biodiversity surveys

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Poornaprajna College firmly believes that holistic development can be accelerated by quality education. The Poornaprajna institute promotes regular engagement of faculty, students and staff with the neighborhood community for their holistic development and sustained community development through various activities.

- At times of COVID- 19 the students of NSS, NCC of our college have involved themselves in creating awareness programme on Covid safety measures, preparation and distribution of masks, covid awareness jatha etc.
- Our institute in association with various other organizations, organized several Swatch Bharath Abhiyan programs by cleaning different localities in Udupi.
- Sapling plantation in association with the forest department.
- NSS and NCC students participated in transplanting rice seedlings in the paddy field.
- During the peak pandemic period (March2020–August 2021),NSS volunteers distributed the 500 face mask to health workers

of Udupi District (A step towards health awareness).

- Corona Awareness Video were shown and Covid 19-Public awareness Programme on second wave were conducted.
- NSS and NCC Volunteers were given information relating to SOPs, use of masks to public.
- Road Safety Awareness Programmes, Covid and Vaccination Awareness Programmes were conducted and played the roles of community helpers at different places of the city.
- NSS, Rangers & Rovers and Red Cross associations of the college, joined hands with the Public Health Department to organize the Swab testing and vaccination drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

836

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

09

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Poornaprajna College is situated in the heart of temple city Udupi, with a built-up area of 6.49 acres, amidst lush greenery. College has 42 classrooms, with adequate furniture and projection facilities. It has seminar hall, E-learning centre, audio-visual room, and language lab. The college has 135 computing systems, 2 photo copying machines and 21 printers in the campus.

The following infrastructural facilities

- College has wide corridors of more than 2 meters width and broad stair cases at two ends
- Well equipped, furnished computerised library with provision for internet browsing, reference section and separate reading rooms for men and women students
- Well equipped main auditorium with the seating capacity of 1200 and Mini auditorium with seating capacity of 200
- Well furnished ladies and boys hostel which can accommodate 100 and 70 students respectively
- Hygienically maintained canteen which can cater 200 students

at a time.

- Centrally situated Principal's chamber
- Air-conditioned audio visual hall
- Independent PG block with departments and classrooms
- All departments with departmental library, laptop, desktop, printer, and internet facilities
- Furnished, spacious, and ventilated 2 ladies rooms with attached wash rooms
- CCTV camera surveillance system
- Power generators of 70KVA, 20KVA and two of 25KVA
- Purified and cooled drinking water facility
- 6 fire extinguishers in the science laboratories

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The College encourages co-curricular and extracurricular activities to students along with regular activities and offers ample facilities for sports and games.
- There is a vast playground, which has 160 mtr running track, basketball court, volleyball court and throw ball court, Kabbaddi, Handball and other such games are also facilitated.
- The College has Indoor Stadium with Badminton shuffle court and Table Tennis Board for girls and boys.
- College has well furnished echo- proof main auditorium and mini auditorium to have stage programmes for various kinds of activities. Important events like talents day, college day, Science day, Yoga day are conducted for the exhibition of students hidden talents.
- Science association, Social science association, Astronomer's club, Heritage club, Eco-club, Ladies forum, Commerce association, Speakers club gave adequate training to the students and encourage them to participate in district/ state/national level completions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Poornaprajna College Library is fully automated with Easylib software since 2010. The library catalogue holds the bibliographic

details of 57429 books.

Library facilitated OPAC service when Easylib was used. It allowed the users to check bibliographic details of books through 'simple' and 'advanced search'. Further, Easylib has the functional modules like Accessioning and Catalogue, Circulation, OPAC, Serials, Security, and Reports. Reports modules allow the library staff to extract the detailed reports on library collection, journal subscription, library transactions in html and CSV format.

- Name of ILMS software : Easylib (Initiated to shift to Koha-work under progress)
- Nature of automation : Fully
- Version : 4.4.2 (Easylib)
- Year of Automation : 2010

Features of Easylib

1. Standardized Integrated Library Management System (ILMS)
2. RFID compatible
3. In-out Management
4. Barcode and ID management
5. Reports and statistical management

Library is planning to use Koha library automation software in the future. Koha is a open source library automation software that facilitate OPAC service and Web OPAC service to provide remote access to the cataloguing database of the library. Koha allows the users to download the bibliographic details of the books searched in Simple, MARC, and AACR-2R formats.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.56

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has upgraded its IT facilities including Wifi, Bandwidth, computers, printers, LCD projectors, online admission process, website, and various software's.
- This year, 4 computers and 4 laptops were newly added with Windows 10 operating system.

- The college has totaly 112 Computers, 23 Laptops, 21 printers, 8 scanners and 19 projectors. There is one browsing centre in Library with high speed internet connection.
- College has seven Wifi connections at various places with a bandwidth of 200Mbps.
- The College office is using an office software Robo-Vidya with network system for all student centered activities. Desktop with internet connection and laptops is also provided to all the departments. College ICT facilities is compatible with softwares of Governement of Karnataka, Mangalore University, UGC and other such agancies.
- The College is using software including open sources software's like Open office, R, Maxima, Latex, Scilab, Linux, Python, Turbo-C, Maple and all are protected against all types virusus and other threats.
- The Easylib software of Library is being upgraded with Koha software.
- Migrating to Cloud: The College has access to complete G Suite. Because of the Google Tools, the cloud barriers have been overcome and unlimited access to the digital world is enabled. All the email addresses of our faculty end with our domain name, i.e. ppc.ac.in and ppc.edu.in.
- The college also has blog and YouTube channel which provides the activities held in the college. The major lecture halls with ICT facilities are also by all for conducting seminars and workshops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****20.1**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance procedure are systematically divided into

1. Laboratories
2. Library
3. Sports Complex
4. Computers
5. Classrooms
6. Others

In each of them Head of the Department takes the initiative and responsibility of annual maintenance as follows

- **In laboratories, Lab Assistant checks the instruments every semester, repairs and other maintenance are carried out**

immediately by seeking the consent of Principal.

- A full time staff is appointed for the purpose of upkeep and maintenance of sports room and sports equipments. Physical Director in consultation with Principal maintains grounds and other facilities regularly.
- A regular service provider is appointed to look after maintenance of all computers and laptops along with accessories
- Every year an audit is made check the furniture in the class rooms and laboratories damaged once are repaired or replaced once a year.
- CCTV, Water purifiers and other such equipments are maintained through annual maintenance contract.
- The general maintenance of water supply system, water storage systems, sound system, electrical appliances are done time to time for which a full time employee is dedicated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

196

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

172

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1217

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1217

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

167

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Poornaprajna College nurtures students in building their character to shape their future. The institution has a well-organized Students' Council. The students' Council members comprise the President and the council members. The council members are the student secretaries and the class representatives. The students' council encourages leadership spirit among students.

The various academic and administrative bodies and their activities which have students' representation in them are:

Sports Association:

- Under the guidance and support of the Physical education director, the student representatives take the lead role in organizing various National, University and state level sports events.

Cultural Association:

- The representatives look into all the cultural aspects of the institution and organize various cultural programs

NSS Association:

- There are 2 Units comprising 100 volunteers. Each unit appoints 2 leaders based on their active participation in NSS activities. The annual NSS Camp, conducted every year, enables the students to involve in various activities.

NCC Association:

- The institution has 2 wings namely NCC Navy and NCC Army respectively. In each wing the cadets are divided into groups and a leader is appointed. The cadets take the initiative of conducting life skills-oriented activities in every year

Science Association:

- The students from final years are appointed as secretaries who actively engage in conducting numerous programs like seminars, guest lectures, workshops and extension activities.
- Other Associations include social science, Heritage club, Vidyarathi Vedike, Commerce and Management, Speakers Club, Ladies Forum, Youth Red Cross and Rangers and Rovers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Poornaprajna College have distinguished themselves in various walks of life. Keeping in mind the emotional bonds that connect alumni with their alma mater, the institution has always maintained close ties with its past pupils. The Association has been registered under the government of Karnataka Cooperative society registration act with registered number 121/2018-19. The membership of the constitution, is of three types Annual, Life and Patron. The alumni meet once a year at "General Body Meeting" that is generally organized in the month of February.

The Alumni have always whole -heartedly supported the institution and have contributed in various ways to its academic and infrastructural growth.

- Alumni who have distinguished themselves in various walks of life are invited to interact with students through guest lectures.
- Alumni have been invited as chief guests and guests of honor at various college events. showcase their achievements and inspires the current students.
- Every year, the association distributes scholarships amounting to over five lakh rupees to the existing students on the basis of Merit and to Special achievers.
- It also supports students who come from a low economic background.
- Association has been conducting career guidance workshop "Enhance to Excel- Personality development and Career

guidance" every year.

- Organized a get together of PPC OLDS POORNA SAMMILANA were felicitated by his holiness Sri Vishwapriya Theertha Swamiji.
- It has been recognizing and honoring old students with "The Pride of PPC" award to those who have achieved great heights in life.
- Many an alumnus has been appointed, as faculty or administrative/support staff at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance

College follows a participatory approach of governance with all stakeholders participating actively in its administration. The Governing Body of the college deposes authority to the Secretary and Principal, who in turn share it with the teaching and non-teaching staff of the college. The HODs, the Convener of committees, associations, clubs and cells play an important role in deciding the college policies and implementing them.

Perspective Plan

The college perspective plan aligns with the vision and mission of the institution. This is focused on bringing quality improvements such as -

- Renovating the aged infrastructure.
- Introduction of new subjects and combinations at graduate level and new PG courses.
- MOU with many more Research Institutes.
- Completion of multi- storied science block with advanced ICT enabled laboratories as well as seminar halls for effective teaching-learning process.
- Plan to establish rooftop solar generated electricity production unit.
- Applying for grants from government and non-government sources.
- Applying for more essential posts from the Government.
- Setting up a digital library for students' project reports and faculty publications.
- Mobilization of funds and projects through the alumni and other stakeholders.

Participation of Teachers in Decision-Making Bodies.

Principal holds considerable administrative and academic independence in running the college and also for Heads of Departments, in running their departments. Conveners and members of committees such as admission, examination modalities, library practices...etc. are constituted for the day-to-day functioning of the college and they play an important role in implementing the vision and mission of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Heads of the Departments were appointed to different streams to facilitate the smooth management.
- The HoD's will allocate the duties to other faculty members of their concerned department.
- The college extends many opportunities to students through course curriculum and different associations.
- Each association will have Conveners to look after the effective working and for planning the actions. Formation of different conveners for different associations to supervise

the EC & CC activity marks and programmes under associations.

- Formation of different sub-committees for various activities including supervision of IQAC comprising various stakeholders of the college for coordinated administration.
- The responsibilities such as admission, the conduct of internal examination, Student Council activities, and Grievance Redressal system are distributed.

CASE STUDY: ADMISSSION PROCESS

The College Management decides the fee structure and admission procedure. As per the instructions of management committee the Principal conducts meetings with all Heads of the Departments about allocation of admission duty to concerned department staff. Stream wise duties were allotted like B.Sc, BBA, BA, BCom. Heads of the Department will delegate the authority to staff members to perform admission duty on rotation basis. Along with the teaching staff, non -teaching staff were also involved in admission process. Under the guidance of Principal and Vice- Principal, both Online admission and off-line admission duties were performed by the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the vision statement of the college we believe in providing opportunity for overall development of our students by Creating a conducive atmosphere through various associations, clubs & cells where the students will imbibe the spirit and values of our culture and heritage.

Objectives of connecting with Associations, clubs and Cells :

NCC (Army & Navy)- Students should develop the ability to make connections among various disciplines

? Understanding of culture through cultural associations

? Students should develop the capacity to serve the society by CSR activities

? Self defense will increase among students through Ladies Forum & Anti women Harassment cells

? Collaboration and MOUs with institutions also help the students for summer research projects

? Critical thinking will increase through Commerce & management Association

? Sports Association -physical fitness and mental agility

? Strong alumni association of the college provide platform to connect with old students

? Inculcate employability skills through Career guidance cell

? Speakers club provides students to participate in Public speaking

Conveners & Co-conveners along with student representatives participate in regular meetings and plan for upcoming programmes, Meetings will be held regularly. Through G-Suit for education every event detail will be uploaded for stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Poornaprajna college is managed by Udupi Shri Admar Matt education Council, Udupi. Management committee includes President- His Holiness Sri Sri Vishwapriya Theertha Swamiji, followed by the Secretary, Joint-Secretary, Treasurer and the Governing Council members, and other members of the College governing Council. Committee also includes principal and staff representatives as special invitees for meetings.

The governing council frames the policies, rules, objectives and standards on the basis of vision and mission of the college. The Principal, IQAC of the College and council Heads of the departments as well as representatives from the Management office, conduct regular and ad-hoc meetings to discuss the various issues and policies of the institution. The Principal and Vice Principal are involved in looking after the implementation of the plans for the college. The Principal guides the college in academic progress and administrative matters.

Regular meetings of the staff are conducted to review the functioning of the college. Heads of the Departments are responsible for the preparation of the Department time table, work allocation among teachers, review of Teacher's Diary, and submission of various reports to the Principal and IQAC. Committees EC & CC activities are formed at the beginning, for the overall development of students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ppc.edu.in/files/wl/?id=9SYYuVsOBtFkekCdvePWf5WxPMAXYT3H
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College management provides all government welfare schemes for teaching and non-teaching staff coming under grant in aid. For those who do not come under grant in aid the benefits are

Teaching staff

- Employment Provident Fund
- Employee State Insurance facility for those who are eligible
- Increment of Rs. 250 for lecturers who have cleared NET/SLET
- Increment of Rs. 500 for lecturers who have completed PhD
- OOD and financial support extended for attending conferences /workshops/FDP
- Every year, an increment in salary is given
- Free first aid and emergency facility and concession in fees are given to staff who get admitted to Adarsha Hospital, Udupi

Non-teaching staff

- Employment Provident Fund
- Employee State Insurance facility for those who are eligible
- Uniform for class IV non- teaching staff is provided at free of cost
- Every year an increment in salary is provided

Paid Maternity leave for a period of 6 months for those teaching and non-teaching staff who avail Employee State Insurance facility. College provides Paid Maternity leave for those who are not eligible for Employee State Insurance Facility. College also provides canteen facility and parking facilities for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution performs appraisal in the following aspects

- Teacher's Self appraisal
- Teacher's Evaluation by Students
- Appraisal by the Head of the Department
- Non-Teaching staff Appraisal

Teacher's Self appraisal:

Every year, the teaching faculty are required to submit a Self-evaluation Form, which is available on the College website. A teacher uses this form to showcase his or her ongoing professional development (paper presentations, publications, seminars and conferences attended, and so on). This form is collected from individual teachers and the feedback is sent to the Principal in the form of departmental reports. The entire procedure is carried out in a confidential manner.

Teacher's Evaluation by Students:

At the end of every semester, all students from every class fill this form. Students' identities are not exposed. Each lecturer receives feedback forms from all the classes he or she handles.

Appraisal by the Head of the Department:

The performance appraisal method involves a report given by the

head of each department on the basis of teacher's accomplishments, achievements, and other academic progress. Individual teachers' results are reported to management.

Non-Teaching staff Appraisal:

The feedback of Non-teaching staff is collected annually using a structured questionnaire. The office Superintendent reports the progress of the non-teaching staff regularly to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done from time to time by a qualified auditor appointed by the management. The following is the year wise details of the internal audit:

Year

Name of the Auditors

Objections raised by the auditor

Objections clarified

Suggestion of auditor

Suggestions implemented

2020-21

CA Ganesh Hebbar K ,

Hebbar& Associates

Nil

Nil

Nil

Nil

Note: Minor mistakes suggested orally during spot visit are rectified immediately.

External Statutory audit: It is done by a qualified auditor appointed by the Department of collegiate education. It is in the nature of continuous audit in which the auditors regularly check the books of accounts and clear the mistakes instantly. Auditors report is submitted in the annual general meeting of the Udupi Sri Admar Mutt Education Council. Auditors appointed by the department of collegiate education will audit the grant in aid received by the college. They also audit remittance of fees by the students and proper utilisation.

UGC fund utilisation is audited by the auditors appointed by the central government. Necessary assistance is given by the staff and management for various aspects for the smooth conduct of audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.176

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for Resource Mobilization

The college seeks to mobilize government and non-government funds for the improvement of college infrastructure, sports and knowledge resources. After careful and critical examination, the college prepares proposals for seeking funds and submits them to the relevant authorities such as :

- UGC
- State Government
- DST
- RUSA
- ISRO
- MLA-LAD
- Old student association.
- Local organizations - corporate organisation, civic bodies, banks ...etc.
- College partners with other colleges in jointly sponsored academic exchanges.
- Welcomes donations, memorial prizes and endowments from donors.

Mobilization and utilization of Space and infrastructure

- Unused areas in front of the college buildings have been transformed into gardens
- For the construction of rain water harvesting pits
- The Computer Laboratory of the Computer Science department has been used for computer oriented multiple courses

Mobilization of Intellectual Resources

The institution mobilizes its human resources for academic and co-curricular activities. These activities offer challenges to the students and develop their potential to the fullest. Institution encourages all staff members to reach their personal and professional growth goals by binding with their career development requirements and discipline specific goals.

College has opened to public

- To create awareness on Astronomical strange events and features.
- For consultancy - faunal identification.
- Resource person

Procedures for Resource Mobilization

The nature, types and methods of resource mobilization are discussed in Staff meetings and Alumni Association meetings which are to be approved by the Governing Body of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute has a dedicated and dynamic Internal Quality Assurance Cell (IQAC) and is constituted as per NAAC guidelines. The Cell meets regularly, deliberates upon relevant issues and takes decisions, which after approval of the Management, are vigorously implemented.

Following are the list of practices institutionalized as envisaged by IQAC initiatives:

- Academic Administrative Audit (AAA): The National Assessment and Accreditation Council (NAAC) have evolved certain benchmarks for ascertaining and ensuring the quality at different levels. In this context, the IQAC has been instrumental in guiding the stakeholders to establish a quality environment in the college.
- The IQAC of College proposed to conduct an academic audit periodically. In preparation for the audit, the IQAC team organized a series of meetings to finalize various criteria for academic audit. Variables were selected to cover various criterion such as :
 - Teaching learning process,
 - Research, consultancy and extension,
 - extra-curricular activities,
 - student support and progression
- IQAC directed the departments and administrative sections conduct programs and report the same in the prescribed format.

To exploring digital platforms IQAC has taken the following initiatives

- Library has organized Orientation and Training Programmes on the use of NLIST E- resources, Reference Management Software for the students and faculty through the username and password provided by the INFLIBNET centre.
- College has complete access to complete G-suits, for conducting online classes. Every teacher is provided with a professional email Id, with our domain i.e. ppc.ac.in and ppc.edu.in.
- College has cloud space to store e-resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has at the helm of quality enhancement the IQAC which is committed to the advancement of quality of faculty and students by providing necessary directives and appropriate guidelines for quality assurance from time to-time. This Cell initiates and mandates continual evaluation processes and sustainable assessment mechanisms to achieve the academic goals of the institution.

- College conducts class-wise PTA meetings periodically and mentor-teachers discuss the students performance in the presence of the parent/guardian
- College has an effective mechanism for continuous evaluation of UG students by internal assessments through formative and summative assessment methods.
- Internal examination Cell conducts two centralized internal examinations in each semester. The Internal Examination Cell prepares a Time table, seating arrangements, and invigilation schedules for teachers and is displayed on the notice board well in advance. All question papers are collected from teachers and printing and reprography is done by the examination section
- The effectiveness of the teaching-learning process is periodically reviewed at the end of every semester through a well-structured online mechanism of collecting students' feedback on teaching. The feedback mainly focuses on the various teaching skills and aspects such as knowledge of the subject, punctuality, presentation, communicative skill, innovative practices, completion of syllabus on time, etc.
- The effectiveness of processes and functions are reviewed through the conduct Academic and Administrative Audit (AAA).
 - PowerPoint presentation of the department
 - Teachers self appraisal
 - Student evaluation of teachers
 - Parents feedback

These are considered for Academic and Administrative Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The annual gender sensitization action plan that promotes gender equity in matters of governance, teaching and day-to-day activities of the college.

Along with the annual gender sensitization plan, the college has, put in place, Anti- Women Harrassment cell and Anti-Ragging cells that provide special attention to equal treatment of women on campus. Several activities are conducted to raise awareness among students about female health and hygiene and equal-treatment of

women.

The following facilities are provided on campus to provide safety, security and a healthy campus life for girls on campus.

- **Safety & Security:**
 - The college employs strict security measures across campus to monitor activity and ensure safety of students. The campus is monitored 24x7 with CCTV cameras, placed at strategic locations.
 - The security personnel is charged with the responsibility to denying entry to outsiders into the campus and all visitor entries are logged.
- **Counselling:**
 - The college has a system in place, to allot every faculty members to a group of 25-30 students, providing a mentorship culture.
 - The Student Welfare office is formed with gender equality in place.
- **Common Rooms**
 - Common rooms are provided to all genders, with multiple restrooms offered to female students spread evenly across campus.
 - The university requires us to include Gender Equity and Human Rights in our curriculum which also helps us achieve gender equity on campus.

File Description	Documents
Annual gender sensitization action plan	https://ppc.edu.in/files/wl/?id=ewrtjn2SfC K0Odso3WrA18Mf4iZyF6H7
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ppc.edu.in/files/wl/?id=7BbjThNKQ1 zFoTQBFAnXRoHkmxke5IAp

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college management along with the units of NSS and NCC work together towards raising awareness and handling waste management on campus.

We have adopted the following strategies for waste management at Poornaprajna College:

- **Solid Waste**
 - Awareness and implementation of Reduce, Reuse and Recycle are carried out to propagate and maintain eco-balance and green efforts on campus.
 - The College is constantly working towards achieving the 'Plastic-Free zone' status by educating everyone on campus to reduce the use of Plastic. Signs boards are put up as a constant reminder for this purpose.
 - Wastes recycling in the form of making paper carry-bags, reusing plastic bottles and waste bins are placed across campus for dry waste and wet waste are discarded near fauna for natural degradation and fertilization of plants.
- **Liquid Waste:**
 - The presence of Chemistry, Botany and Zoology departments imply the generation of liquid waste for academic purposes. Triple dilution methods are practiced by the said departments before safely disposing the liquid waste.
 - Water outlets from wash basins are directed towards plants for recycling.
- **E-Waste:**
 - Electronic waste is generated on campus due to the presence of Physics and Computer Science laboratories. These departments are instructed to minimize e-waste generation with timely service and component testing.
- **Bio-Hazardous Waste:**
 - There is little to no biomedical waste generated on

campus for academic purposes that can be termed hazardous.

- The presence of Radiation Emitting cells for Physics experiments are safely stored to prevent degeneration and waste-production.
- Sanitary napkins in the ladies rooms are safely disposed through the use of Incineration methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college has, in place, several measures to make sure the college provides an inclusive environment through various organizations, initiatives and programs that are organized that help unite the students of various, cultural, regional, linguistic and diverse backgrounds.
- College has student strength 1:2 boys and girls ratio, gives the importance of women's education.
- As per the application received in the college, 500 out of 1579 students family have family income below 2 lakhs.
- College encourages to students to write the article in different languages like, Kannada, Hindi, English, Tulu, Malayalam, etc.
- The reservation policies laid out by the Government of India is strictly followed during the allocation of seats for various courses. Appointments of teaching and non-teaching staff are also conducted with strict adherence to these policies.
- The Cultural Association and NSS along with language departments provide the students a sense of unity in diversity through their programs that make way for cultural, regional and linguistic inclusiveness.
- Among the numerous scholarships offered by the college, students belonging to various communities that are categorized as minorities and socioeconomically backward by the Govt. of India, are provided with scholarships to aid their studies.
- Students of NSS are provided with an opportunity to take part in the National Integration camp every year.
- The college is home to two NCC units which comprises of the cadets of NCC Army and NCC navy who are constantly motivated

by the constitutional values and work towards raising awareness on the same towards the community.

- Days of national importance like Independence day, Republic day are all celebrated on campus every year and the NCC students also take part in the District Activities on these days.
- The Anti-Women-harassment cell, the Anti-Ragging cell, the Human Rights cell promote tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- While our college offers quality education, we also work towards sensitizing students towards the various obligations they have as stated by the constitution of India.
- Students are constantly reminded of their obligation with the display of the Preamble of the Constitution of India in the notice boards across campus. The University also requires us to teach a paper each on Constitution of India, Environmental studies and Human Rights as a mandatory paper for students of all streams. The college library is also home to several books on Indian Constitution available in English, Hindi and Kannada.
- The college comprises of the Student Council, governed by the Student Welfare Office and is managed by representatives of each class. The council is inaugurated every year with an oath taking ceremony and this oath that is taken by the students is designed keeping in mind the constitutional values.
- Sadbhavana Diwas is also celebrated every year by NSS and Rangers and Rovers units of our college.
- Students utilize such occasions to visit various old age homes and orphanages to unite with the residents demonstrating acts of kindness and compassion.
- The college is home to two NCC units which comprises of the cadets of NCC Army and NCC navy who are constantly motivated by the constitutional values and work towards raising

awareness on the same towards the community.

- Days of national importance like Independence Day and Republic day are all celebrated on campus every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ppc.edu.in/files/wl/?id=HGnmGnqaZS_SQWN7I6QBLPox0j4bkYBnj
Any other relevant information	https://ppc.edu.in/files/wl/?id=1Ij0lUHscq_gEXjDni126eTVBPZRQG2eH

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Our college organizes and celebrates several commemorative days during an academic year to impart values in the quality of education we provide here.
- During the many commemorative days celebrated on campus,

students take part in activities, talks and awareness campaigns that help them realize the essence of celebration of such days every year.

- The NCC units of our college organize Independence Day and Republic Day every year with the hoisting of the National Flag and NCC days are also celebrated by these units.
- The NSS units of our college commemorate a plethora of commemorative days that contribute towards community engagement and environmental responsibilities. The NSS units celebrate Sadbhavana Diwas, Rangers and Rovers Unit celebrates World Thinking Day every year.
- NSS day is also celebrated every year to commemorate Gandhiji's vision of the National Service performed by students of all institutions. The NSS units also celebrate Vanamahotsava every year along with Environment day to raise awareness about the importance of Flora and Fauna.
- NSS also celebrates National Youth Day every year to commemorate the birth of Swami Vivekananda and create awareness among the youth, also the World Aids day to raise awareness about the disease, day every year to raise awareness about these events.
- College also celebrates the following days.
 - Srikrishna Janmastami
 - Women's day
 - Martyr day
 - Founders day
 - International Yoga day
 - Hindi diwas
 - Constitutional day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice:

Teaching - Learning through outreach.

2. Objectives of the Practice

To reach out to the community and impart knowledge and awareness, providing our students with teaching opportunities, enabling a teaching and learning experience.

3. The Context

We are obligated to provide a learning experience not only to our enrolling students, but also to the community. This is achieved through students who teach the community and learn in the process.

4. The Practice

Every department organizes outreach activities, teaching their respective subjects to various school pupils. A group of students are sent to numerous institutions where they speak, teach and demonstrate concepts that improve the learning experience of pupils. Our students develop a strong understanding of the subject while developing skills in the process.

5. Evidence of Success

Positive feedbacks are evidence of our successful outreach programs. The institute has also gained a reputation in Udupi. A large number of our students have taken up academic careers due to their affection for teaching found during outreach.

6. Problems Encountered and Resources Required

- Language is a major barrier among students of rural background. Our students therefore carry out the outreach in multiple languages along with English to ensure maximum outreach.

7. Notes

The outreach programs enable students to discover the joy of teaching and learning creating a vision among them to contribute, through teaching, towards societal education, producing numerous teachers.

Best Practices-2

1. Title of the Practice:

Preparing students through education and values for a competitive future.

2. Objectives of the Practice

To prepare highly qualified, skilled and trained students that are capable of building their careers after graduation.

3. The Context

With an equal number of students who take up higher studies and job after their under-graduate studies. We direct our efforts in preparing them both towards their future goals.

4. The Practice

The College provides students with opportunities through courses on preparation for competitive exams offered by multiple departments. Summer and Winter research fellowships are also offered to students and they are prepared for the same. Placement cell/Departments frequently organized invited lectures on various career opportunities, and latest advancement, from experts.

5. Evidence of Success

This practice has shown positive results over the years with numerous students taking up research, higher studies and being placed in reputed companies, like Infosys. Students have cleared several entrance and competitive exams and are pursuing higher studies / research.

6. Problems Encountered and Resources Required

The classroom decorum was interrupted by the covid-19 pandemic but the college ensured the classes, courses talks and even activities were held online, engaging students throughout the lockdown.

7. Notes

The efforts and results listed above have been implemented for several years and the results have been very evident in the form of university ranks, enrolment into the armed forces and our placement records.

File Description	Documents
Best practices in the Institutional website	https://ppc.ac.in/documents/55593184w.pdf
Any other relevant information	https://ppc.edu.in/files/wl/?id=Tn27i2EkjedynUh8EWmOuDuBDg8xJjdk

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Although Education with values is our primary goal, Student Centric Learning through Teaching, Research Training, is a key area that we identify as our priority. With a fast-changing nation moving towards a super-power status, we are highly invested in preparing highly skilled and knowledgeable individuals that employable and would excel in tomorrow's India as Vishwamanavas.

While knowledge is covered through curriculum and extension activities, to ensure employability, the college provides over 40 certificate courses in various skills to the students with several courses added during the covid-19 online learning paradigm. Along with our resources, we have MOUs with ICT academy and Bajaj Finserve that provide students with skill-training certificate courses and CPBFI - 100 hrs training courses. IBPS Examination training is provided by the Placement Cell every year and the NCC Army & Navy units provide students with an opportunity to become trained and respected individuals. Student Scientists interactions, Summer/Winter school research programs and yearly visit to PPISR enables students to become reputed scientists too. Additionally, every department organizes several outreach programs every year that enables students to learn through teaching by educating various school districts, producing compassionate, trained, skilled, talented and respected individuals, i.e. the students of Poornaprajna College.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Poornaprajna College is affiliated to Mangalore University and strictly follows the syllabus recommended by the parent University.
- A committee prepares time table, classroom allotment, lab slots and academic calendar on par with the academic calendar of the university.
- Each department prepares curriculum deployment strategy and workload distribution amongst the faculty.
- For the students, the academic year begins with an orientation program for first years, which educates the code of conduct, familiarizes the clubs, associations, and various facilities available in the campus.
- Students are offered with various certificate courses, which will earn marks for EC and CC activities as well.

Certificate Course

- College offers various subject related, skill-based and value-added certificate courses every academic year.
- Certificate courses comprise minimum 30 contact hours, including theory and practical sessions.
- Enrolled students will be evaluated by an end course examination/continuous evaluation process/field work/project work.

Role of IQAC in curriculum quality enhancement

- IQAC analyses the feedback collected regarding curriculum deployment from students, teachers, alumni and other stakeholders and analyses, thereby ensuring quality curriculum deployment.
- IQAC conducts Faculty Development Programs, aiming to improve knowledge and skill-set, and to get familiar with recent updates of the subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar

- College adheres to the academic calendar prescribed by the parent university.
- College academic calendar contains important dates such as commencement of classes, internal examinations, end of semester classes etc.
- College calendar also contains state and national holidays, and commemorative days to be celebrated, like Gandhi Jayanthi, Ambedkar Jayanthi, Teacher's Day, etc.
- College calendar includes, Sports day, Internal assessment dates, terminal examination etc.

Internal and End-Semester Examination

- The internal evaluation process specified by parent university includes two theory internal exams and one practical internal exam.
- Department will announce the syllabus portion at least a week prior to the examination.
- The results of the internal exams and attendance report will be entered in the student progress card, and mentor will discuss the results with their mentees and counsel them personally, if required.
- University will announce the time-table of end semester exams, well in advance.
- The students are evaluated based on their performance internal examination, practical sessions, and also end-course examination.

EC and CC courses

- Mangalore university has allotted credits for the active participation of the students in various co-curricular and extra-curricular activities through associations and clubs.

- Marks will be given based on total credits earned during the semester, and will be submitted to the parent university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

30

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1121

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- College has structured curriculum to integrate cross-cutting issues related to environment and sustainability, human values, gender equity, etc., as per syllabus prescribed by affiliated university.
- Irrespective of the streams, students are offered with four general courses, namely, Constitution of India,

Human Rights, Environmental Studies and Gender Equity.

- Constitution of India course basically addresses topics related to fundamental rights, fundamental duties of the citizens etc.
- Course on Human Rights covers the issues human values, rights, duties, protection and promotion of Human Rights in India etc.
- Gender Equity course educates the students regarding the importance of gender equity and equality in society, constitutional rights of women, protective legislation for women in India, national commission for women etc.
- Environmental studies course educates students regarding environmental pollution and its management, natural resources and management, environmental awareness and legislation etc.
- The open elective courses on "Plants and Human Welfare" deals with the cross-cutting issue of role of plants and human welfare.
- In addition to these, college makes an ardent effort to uphold the integrity of various communities and diverse gender through various associations.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ppc.ac.in/feedback-system
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ppc.ac.in/feedback-system

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1579

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1176

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Stream wise teams and committees are constituted by the principal to give a brief idea of the college.

- Orientation program for First year students is done on the first two days in the beginning of the academic year.
- Spoken English classes for students with poor communication skills are provided by the English department.
- Aptitude Test is conducted by each Department to understand students' knowledge about the subject.
- List of Slow & Advance learners is made based on their previous examination marks (50% weightage) and Aptitude Test performance (50% weightage).

Approaches to improve the ability of Slow Learners

- IA marks are monitored and accordingly individual attention is given to each student.
- Issue of Text Books from Department Library.
- Remedial Classes after college hours
- Peer tutoring to support slow learners

Approaches to Motivate Advance Learners

- Seminars, Participation in Intercollegiate Fests
- State and National level Competitive Exams
- Research Paper presentations
- SWAYAM-NPTEL online courses
- Advanced reference books are given from Departmental Library
- Summer Internship
- Scholarship and Endowment Funds for meritorious students, course-wise & subject- wise
- Extension & Outreach programs by students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1579	73

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Department of Chemistry, Zoology, Botany and Physics make use of experiential learning and participative learning. The Department of Commerce, Mathematics and Statistics engage the students adopting the problem-solving method. Programs like Plant Collection, Sky watch, Vermiculture, Old age Home visit etc are conducted by various departments.

- The faculty also adopt participative learning in the form of case studies in management class, role-plays in law classes. The students in general are encouraged by various departments and associations to participate in quiz, debates and group discussions. The students are made adept with the real-life applicability of knowledge by taking them on various field trips.
- Outreach programs, Teaching High school students and industry visits.
- Internships are not compulsory as per university guidelines but students are encouraged to take up internships on vacations.
- Science students in particular are trained to take up research projects and the institution is among few of the top-colleges, whose students get selected for summer research

projects held in PPISR, JNCASR.

- Students in groups visit the local schools and teach them. Taking active part in associations activities like that of NCC, NSS, Rangers & Rovers, Youth Red Cross etc, help develop better human values and leadership qualities in them.
- The Alumni Association also conducts soft skill and Personality development programs for all the final year students to make them industry ready.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college effectively uses technology in the teaching-learning process to ensure effective curriculum delivery. The use of ICT in teaching has led to better teaching-learning experience.

- Every department is provided with a laptop, desktop, with wi-fi connections to facilitate teachers.
- College has its own G-Suite facility and the faculty is provided with G-suite email IDs to facilitate secure online classes and other ICT.
- The faculty regularly use Google classroom to share course related content, give assignments and conduct tests.
- Google Meet application is used in order to conduct online classes.
- The recording of online classes is shared on the college website for students' reference.
- Language departments make use of audio-visual aids like English literature-based movies, drama and plays to enhance student engagement and understanding.
- The faculty regularly attend training programmes, seminars and workshops related to ICT techniques to learn and employ more engaging virtual classes.

- The Department of mathematics teaches practical application of mathematical formulas with the help of software like R Software, SCILAB and MAXIMA.
- The college library is equipped with educational CDs & DVDs. The library also provides N-List, INFLIBNET membership.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

73

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

351

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms of the Mangalore University.
- The Internal Examination Committee prepares the exam time table, which is communicated to the students on the notice board and is also announced in the classrooms.
- Faculty of concerned subjects submit a set of question papers through the Head of the Department to the Internal Examination Committee.
- The portion of the syllabus for the exams are announced in

class as well as on the concerned Department's notice board, well in advance.

- The answer scripts after valuation are shown to the students in order to ensure transparency and accountability. The student grievances regarding the valuations are also taken care of and redressed.
- For the fair conduct of internal examinations, the Internal Examinations Committee appoints squads to prevent malpractice.
- Marks list of the students are prepared after the evaluation and documented for further clarifications.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The Revaluation process is governed by the Internal Examinations Committee. The Faculty and administrative office of the college guides the students about the process.
- The Internal Examinations Committee addresses all grievances related to Internal Assessment marks, and issues related to attendance. The committee promptly deals with the errors related to attendance, internal examination of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Poornaprajna College is affiliated to Mangalore University and abides by the curricula prescribed by the University. The College offers programmes in Science, Commerce and Humanities, each offering a well-defined outcome. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University website.

- The career options open to students after completion of their respective UG & PG courses are explained to students by discussing with them the Programme Outcomes (PO), and Programme Specific Outcomes (PSO).
- Student/ Alumni achievements in various fields are displayed on the website and department notice boards to encourage and motivate students towards achievement of outcomes.
- The College conducts various programmes with Alumni Association to facilitate interaction. Such interaction results in better understanding of Programme outcomes and helps students to appreciate the programme.
- The College, in addition to the University curriculum, offers a number of add-on courses, value- added and certificate courses to facilitate better employability.
- Students are dictated syllabus in class for each course after orientation. Lecturers discuss the syllabus module wise in the class.
- The College has an effective mechanism to communicate the Programme and Course Outcomes to all stakeholders.
- The program Outcomes are published at:
 - Institution Website: Programme outcomes (PO), Programme Specific Outcomes (PSO) are published on the college website and can be accessed by all.
 - Library: The college library maintains a file containing the Programme Outcomes (PO), Programme Specific Outcomes (PSO) of all the programmes offered by the institution.
 - Departments: All the Departments maintain a file containing a copy of Programme outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) of the courses offered in the program.
 - Faculty: The faculty members also prepare a lesson plan document for each course, semester-wise that lists the Course Outcomes (CO).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- To track program outcomes, the departments maintain an alumni data-base, regularly updating information on their current employment and other endeavours.
- Alumni are regularly invited to give talks and conduct workshops in the various departments. They give feedback regarding skill sets of recent graduates and postgraduates in their employment.
- The departments tracks down number of students, who have successfully complete the course seek employment or go in for higher studies. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course.
- Formative assessment are done in the form of Continuous Internal Examination as well as additional quizzes, presentations, tests and assignments which are periodically given to students.
- As part of the course outcomes of the various papers taught to students during the program, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology, experiential and fieldwork learning.
- Through various outreach and extension activities, students are involved in developmental activities in schools and industries and social welfare activities which serves as a mock drill to help students understand how they are enabled in achieving the Programme outcome.
- PG students undertake compulsory internships in organizations where they apply the knowledge and skill acquired from their respective programmes.
- Feedback from companies coming for campus placement are taken to ensure the employability skills of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination

during the year

518

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ppc.ac.in/documents/40943177Z.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.78

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
03	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>College supports, guides and provides the infrastructure for the students for various research and skill based activities.</p> <p>Developing research culture among Undergraduate students: The institution aims at students To acquire the research frame of mind at an undergraduate level which paves the way for greater avenues for research.</p> <ul style="list-style-type: none"> • Our students have successfully designed a sensor based automatic sanitizer dispenser for the college. • Our Students have designed and assembled light sensing & time controlled switching technology for the street light. • College has an MOU with Poornaprajna Institute of 	

Scientific Research and Every year around 20 students visit PPISR for summer school program.

Poornaprajna Amateur Astronomers Club (PAAC)

Students have visited the nearby schools and conducted awareness programmes on solar eclipse and astronomy conducted under the PAAC. More than 1000 Pinhole cameras were prepared by the students and distributed to various high schools.

Library and Laboratory

Library has more than 57 thousand text books for reference and INFLIBNET facilities. Botany Museum, Zoology Museum are with rare collection of specimens and Archaeological Museum is with inscriptions, artifacts and old coins. Botany department has Moss Herbarium with 3000 moss collection samples.

Students are also induced into the following activities.

- Vermi-composting
- Sky watching,
- Educating High school level students,
- Field and industrial visits, biodiversity surveys

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Poornaprajna College firmly believes that holistic development can be accelerated by quality education. The Poornaprajna institute promotes regular engagement of faculty, students and staff with the neighborhood community for their holistic development and sustained community development through various activities.

- At times of COVID- 19 the students of NSS, NCC of our college have involved themselves in creating awareness programme on Covid safety measures, preparation and distribution of masks, covid awareness jatha etc.
- Our institute in association with various other organizations, organized several Swatch Bharath Abhiyan programs by cleaning different localities in Udupi.
- Sapling plantation in association with the forest department.
- NSS and NCC students participated in transplanting rice seedlings in the paddy field.
- During the peak pandemic period (March2020–August 2021),NSS volunteers distributed the 500 face mask to health workers of Udupi District (A step towards health awareness).
- Corona Awareness Video were shown andCovid 19–Public awareness Programme on second wave were conducted.
- NSS and NCC Volunteers were given information relating to SOPs, use of masks to public.
- Road Safety Awareness Programmes, Covid and Vaccination Awareness Programmes were conducted and played the roles of community helpers at different places of the city.
- NSS, Rangers & Rovers and Red Cross associations of the college, joined hands with the Public Health Department to organize the Swab testing and vaccination drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

836

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

09

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Poornaprajna College is situated in the heart of temple city Udupi, with a built-up area of 6.49 acres, amidst lush greenery. College has 42 classrooms, with adequate furniture and projection facilities. It has seminar hall, E-learning centre, audio-visual room, and language lab. The college has 135 computing systems, 2 photo copying machines and 21 printers in the campus.

The following infrastructural facilities

- College has wide corridors of more than 2 meters width and broad stair cases at two ends
- Well equipped, furnished computerised library with provision for internet browsing, reference section and separate reading rooms for men and women students
- Well equipped main auditorium with the seating capacity of 1200 and Mini auditorium with seating capacity of 200
- Well furnished ladies and boys hostel which can accommodate 100 and 70 students respectively
- Hygienically maintained canteen which can cater 200 students at a time.
- Centrally situated Principal's chamber
- Air-conditioned audio visual hall
- Independent PG block with departments and classrooms
- All departments with departmental library, laptop, desktop, printer, and internet facilities
- Furnished, spacious, and ventilated 2 ladies rooms with

attached wash rooms

- CCTV camera surveillance system
- Power generators of 70KVA, 20KVA and two of 25KVA
- Purified and cooled drinking water facility
- 6 fire extinguishers in the science laboratories

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The College encourages co-curricular and extracurricular activities to students along with regular activities and offers ample facilities for sports and games.
- There is a vast playground, which has 160 mtr running track, basketball court, volleyball court and throw ball court, Kabbaddi, Handball and other such games are also facilitated.
- The College has Indoor Stadium with Badminton shuffle court and Table Tennis Board for girls and boys.
- College has well furnished echo- proof main auditorium and mini auditorium to have stage programmes for various kinds of activities. Important events like talents day, college day, Science day, Yoga day are conducted for the exhibition of students hidden talents.
- Science association, Social science association, Astronomer's club, Heritage club, Eco-club, Ladies forum, Commerce association, Speakers club gave adequate training to the students and encourage them to participate in district/ state/national level completions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Poornaprajna College Library is fully automated with Easylib software since 2010. The library catalogue holds the bibliographic details of 57429 books.

Library facilitated OPAC service when Easylib was used. It allowed the users to check bibliographic details of books through 'simple' and 'advanced search'. Further, Easylib has the functional modules like Accessioning and Catalogue, Circulation, OPAC, Serials, Security, and Reports. Reports modules allow the library staff to extract the detailed reports on library collection, journal subscription, library transactions in html and CSV format.

- Name of ILMS software : Easylib (Initiated to shift to Koha- work under progress)
- Nature of automation : Fully
- Version : 4.4.2 (Easylib)
- Year of Automation : 2010

Features of Easylib

1. Standardized Integrated Library Management System (ILMS)
2. RFID compatible
3. In-out Management
4. Barcode and ID management
5. Reports and statistical management

Library is planning to use Koha library automation software in the future. Koha is a open source library automation software that facilitate OPAC service and Web OPAC service to provide remote access to the cataloguing database of the library. Koha allows the users to download the bibliographic details of the books searched in Simple, MARC, and AACR-2R formats.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.56

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

46

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- The college has upgraded its IT facilities including Wifi, Bandwidth, computers, printers, LCD projectors, online admission process, website, and various software's.
- This year, 4 computers and 4 laptops were newly added with Windows 10 operating system.
- The college has totaly 112 Computers, 23 Laptops, 21 printers, 8 scanners and 19 projectors. There is one browsing centre in Library with high speed internet connection.
- College has seven Wifi connections at various places with a bandwidth of 200Mbps.
- The College office is using an office software Robo-Vidya with network system for all student centered activities. Desktop with internet connection and laptops is also

provided to all the departments. College ICT facilities is compatible with softwares of Government of Karnataka, Mangalore University, UGC and other such agencies.

- The College is using software including open sources software's like Open office, R, Maxima, Latex, Scilab, Linux, Python, Turbo-C, Maple and all are protected against all types virusus and other threats.
- The Easylib software of Library is being upgraded with Koha software.
- Migrating to Cloud: The College has access to complete G Suite. Because of the Google Tools, the cloud barriers have been overcome and unlimited access to the digital world is enabled. All the email addresses of our faculty end with our domain name, i.e. ppc.ac.in and ppc.edu.in.
- The college also has blog and YouTube channel which provides the activities held in the college. The major lecture halls with ICT facilities are also by all for conducting seminars and workshops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.1

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance procedure are systematically divided into

1. Laboratories
2. Library
3. Sports Complex
4. Computers
5. Classrooms
6. Others

In each of them Head of the Department takes the initiative and responsibility of annual maintenance as follows

- In laboratories, Lab Assistant checks the instruments every semester, repairs and other maintenance are carried out immediately by seeking the consent of Principal.
- A full time staff is appointed for the purpose of upkeep and maintenance of sports room and sports equipments. Physical Director in consultation with Principal maintains grounds and other facilities regularly.
- A regular service provider is appointed to look after maintenance of all computers and laptops along with accessories
- Every year an audit is made check the furniture in the

class rooms and laboratories damaged once are repaired or replaced once a year.

- CCTV, Water purifiers and other such equipments are maintained through annual maintenance contract.
- The general maintenance of water supply system, water storage systems, sound system, electrical appliances are done time to time for which a full time employee is dedicated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

196

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

172

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1217

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1217

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

167

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Poornaprajna College nurtures students in building their character to shape their future. The institution has a well-organized Students' Council. The students' Council members comprise the President and the council members. The council members are the student secretaries and the class representatives. The students' council encourages leadership spirit among students.

The various academic and administrative bodies and their activities which have students' representation in them are:

Sports Association:

- Under the guidance and support of the Physical education director, the student representatives take the lead role in organizing various National, University and state level sports events.

Cultural Association:

- The representatives look into all the cultural aspects of the institution and organize various cultural programs

NSS Association:

- There are 2 Units comprising 100 volunteers. Each unit appoints 2 leaders based on their active participation in NSS activities. The annual NSS Camp, conducted every year, enables the students to involve in various activities.

NCC Association:

- The institution has 2 wings namely NCC Navy and NCC Army respectively. In each wing the cadets are divided into groups and a leader is appointed. The cadets take the initiative of conducting life skills-oriented activities in every year

Science Association:

- The students from final years are appointed as secretaries who actively engage in conducting numerous programs like seminars, guest lectures, workshops and extension activities.
- Other Associations include social science, Heritage club, Vidyarthi Vedike, Commerce and Management, Speakers Club, Ladies Forum, Youth Red Cross and Rangers and Rovers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Poornaprajna College have distinguished themselves in various walks of life. Keeping in mind the emotional bonds that connect alumni with their alma mater, the institution has always maintained close ties with its past pupils. The Association has been registered under the government of Karnataka Cooperative society registration act with registered number 121/2018-19. The membership of the constitution, is of three types Annual, Life and Patron. The alumni meet once a year at "General Body Meeting" that is generally organized in the month of February.

The Alumni have always whole -heartedly supported the institution and have contributed in various ways to its academic and infrastructural growth.

- Alumni who have distinguished themselves in various walks of life are invited to interact with students through guest lectures.
- Alumni have been invited as chief guests and guests of honor at various college events. showcase their achievements and inspires the current students.
- Every year, the association distributes scholarships amounting to over five lakh rupees to the existing students on the basis of Merit and to Special achievers.
- It also supports students who come from a low economic background.
- Association has been conducting career guidance workshop "Enhance to Excel- Personality development and Career guidance" every year.
- Organized a get together of PPC OLDS POORNA SAMMILANA were felicitated by his holiness Sri Vishwapriya Theertha Swamiji.
- It has been recognizing and honoring old students with "The Pride of PPC" award to those who have achieved great heights in life.
- Many an alumnus has been appointed, as faculty or administrative/support staff at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance

College follows a participatory approach of governance with all stakeholders participating actively in its administration. The Governing Body of the college deposes authority to the Secretary and Principal, who in turn share it with the teaching and non-teaching staff of the college. The HODs, the Convener of committees, associations, clubs and cells play an important role in deciding the college policies and implementing them.

Perspective Plan

The college perspective plan aligns with the vision and mission of the institution. This is focused on bringing quality improvements such as -

- Renovating the aged infrastructure.
- Introduction of new subjects and combinations at graduate level and new PG courses.
- MOU with many more Research Institutes.
- Completion of multi- storied science block with advanced ICT enabled laboratories as well as seminar halls for effective teaching-learning process.
- Plan to establish rooftop solar generated electricity production unit.

- Applying for grants from government and non-government sources.
- Applying for more essential posts from the Government.
- Setting up a digital library for students' project reports and faculty publications.
- Mobilization of funds and projects through the alumni and other stakeholders.

Participation of Teachers in Decision-Making Bodies.

Principal holds considerable administrative and academic independence in running the college and also for Heads of Departments, in running their departments. Conveners and members of committees such as admission, examination modalities, library practices...etc. are constituted for the day-to-day functioning of the college and they play an important role in implementing the vision and mission of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Heads of the Departments were appointed to different streams to facilitate the smooth management.
- The HoD's will allocate the duties to other faculty members of their concerned department.
- The college extends many opportunities to students through course curriculum and different associations.
- Each association will have Conveners to look after the effective working and for planning the actions. Formation of different conveners for different associations to supervise the EC & CC activity marks and programmes under associations.
- Formation of different sub-committees for various activities including supervision of IQAC comprising various stakeholders of the college for coordinated administration.
- The responsibilities such as admission, the conduct of internal examination, Student Council activities, and Grievance Redressal system are distributed.

CASE STUDY: ADMISSSION PROCESS

The College Management decides the fee structure and admission procedure. As per the instructions of management committee the Principal conducts meetings with all Heads of the Departments about allocation of admission duty to concerned department staff. Stream wise duties were allotted like B.Sc, BBA, BA, BCom. Heads of the Department will delegate the authority to staff members to perform admission duty on rotation basis. Along with the teaching staff, non -teaching staff were also involved in admission process. Under the guidance of Principal and Vice- Principal, both Online admission and off-line admission duties were performed by the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

As per the vision statement of the college we believe in providing opportunity for overall development of our students by Creating a conducive atmosphere through various associations, clubs & cells where the students will imbibe the spirit and values of our culture and heritage.

Objectives of connecting with Associations, clubs and Cells :

NCC (Army & Navy)- Students should develop the ability to make connections among various disciplines

? Understanding of culture through cultural associations

? Students should develop the capacity to serve the society by CSR activities

? Self defense will increase among students through Ladies Forum & Anti women Harassment cells

? Collaboration and MOUs with institutions also help the students for summer research projects

? Critical thinking will increase through Commerce & management Association

? Sports Association -physical fitness and mental agility

? Strong alumni association of the college provide platform to connect with old students

? Inculcate employability skills through Career guidance cell

? Speakers club provides students to participate in Public speaking

Conveners & Co-conveners along with student representatives participate in regular meetings and plan for upcoming programmes, Meetings will be held regularly. Through G-Suit for education every event detail will be uploaded for stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Poornaprajna college is managed by Udupi Shri Admar Matt education Council, Udupi. Management committee includes President- His Holiness Sri Sri Vishwapriya Theertha Swamiji, followed by the Secretary, Joint-Secretary, Treasurer and the Governing Council members, and other members of the College governing Council. Committee also includes principal and staff representatives as special invitees for meetings.

The governing council frames the policies, rules, objectives and standards on the basis of vision and mission of the college. The Principal, IQAC of the College and council Heads of the departments as well as representatives from the Management office, conduct regular and ad-hoc meetings to discuss the various issues and policies of the institution. The Principal and Vice Principal are involved in looking after the implementation of the plans for the college. The Principal

guides the college in academic progress and administrative matters.

Regular meetings of the staff are conducted to review the functioning of the college. Heads of the Departments are responsible for the preparation of the Department time table, work allocation among teachers, review of Teacher's Diary, and submission of various reports to the Principal and IQAC. Committees EC & CC activities are formed at the beginning, for the overall development of students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ppc.edu.in/files/wl/?id=9SYuVsOBtFkekCdvePWf5WxPMAXYT3H
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College management provides all government welfare schemes for teaching and non-teaching staff coming under grant in aid. For those who do not come under grant in aid the benefits are

Teaching staff

- Employment Provident Fund
- Employee State Insurance facility for those who are eligible
- Increment of Rs. 250 for lecturers who have cleared NET/SLET
- Increment of Rs. 500 for lecturers who have completed PhD
- OOD and financial support extended for attending conferences /workshops/FDP
- Every year, an increment in salary is given
- Free first aid and emergency facility and concession in fees are given to staff who get admitted to Adarsha Hospital, Udupi

Non-teaching staff

- Employment Provident Fund
- Employee State Insurance facility for those who are eligible
- Uniform for class IV non- teaching staff is provided at free of cost
- Every year an increment in salary is provided

Paid Maternity leave for a period of 6 months for those teaching and non-teaching staff who avail Employee State Insurance facility. College provides Paid Maternity leave for those who are not eligible for Employee State Insurance Facility. College also provides canteen facility and parking facilities for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution performs appraisal in the following aspects

- Teacher's Self appraisal
- Teacher's Evaluation by Students
- Appraisal by the Head of the Department
- Non-Teaching staff Appraisal

Teacher's Self appraisal:

Every year, the teaching faculty are required to submit a Self-evaluation Form, which is available on the College website. A teacher uses this form to showcase his or her ongoing professional development (paper presentations, publications, seminars and conferences attended, and so on). This form is collected from individual teachers and the feedback is sent to the Principal in the form of departmental reports. The entire procedure is carried out in a confidential manner.

Teacher's Evaluation by Students:

At the end of every semester, all students from every class fill this form. Students' identities are not exposed. Each lecturer receives feedback forms from all the classes he or she handles.

Appraisal by the Head of the Department:

The performance appraisal method involves a report given by the head of each department on the basis of teacher's

accomplishments, achievements, and other academic progress. Individual teachers' results are reported to management.

Non-Teaching staff Appraisal:

The feedback of Non-teaching staff is collected annually using a structured questionnaire. The office Superintendent reports the progress of the non-teaching staff regularly to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done from time to time by a qualified auditor appointed by the management. The following is the year wise details of the internal audit:

Year

Name of the Auditors

Objections raised by the auditor

Objections clarified

Suggestion of auditor

Suggestions implemented

2020-21

CA Ganesh Hebbar K ,

Hebbar& Associates

Nil

Nil

Nil

Nil

Note: Minor mistakes suggested orally during spot visit are rectified immediately.

External Statutory audit: It is done by a qualified auditor appointed by the Department of collegiate education. It is in the nature of continuous audit in which the auditors regularly check the books of accounts and clear the mistakes instantly. Auditors report is submitted in the annual general meeting of the Udupi Sri Admar Mutt Education Council. Auditors appointed by the department of collegiate education will audit the grant in aid received by the college. They also audit remittance of fees by the students and proper utilisation.

UGC fund utilisation is audited by the auditors appointed by the central government. Necessary assistance is given by the staff and management for various aspects for the smooth conduct of audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.176

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for Resource Mobilization

The college seeks to mobilize government and non-government funds for the improvement of college infrastructure, sports and knowledge resources. After careful and critical examination, the college prepares proposals for seeking funds and submits them to the relevant authorities such as :

- UGC
- State Government
- DST
- RUSA
- ISRO
- MLA-LAD
- Old student association.
- Local organizations - corporate organisation, civic bodies, banks ...etc.
- College partners with other colleges in jointly sponsored academic exchanges.
- Welcomes donations, memorial prizes and endowments from donors.

Mobilization and utilization of Space and infrastructure

- Unused areas in front of the college buildings have been transformed into gardens
- For the construction of rain water harvesting pits
- The Computer Laboratory of the Computer Science department has been used for computer oriented multiple courses

Mobilization of Intellectual Resources

The institution mobilizes its human resources for academic and co-curricular activities. These activities offer challenges to the students and develop their potential to the fullest. Institution encourages all staff members to reach their personal and professional growth goals by binding with their career development requirements and discipline specific goals.

College has opened to public

- To create awareness on Astronomical strange events and features.
- For consultancy - faunal identification.
- Resource person

Procedures for Resource Mobilization

The nature, types and methods of resource mobilization are discussed in Staff meetings and Alumni Association meetings which are to be approved by the Governing Body of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute has a dedicated and dynamic Internal Quality Assurance Cell (IQAC) and is constituted as per NAAC guidelines. The Cell meets regularly, deliberates upon relevant issues and takes decisions, which after approval of the Management, are vigorously implemented.

Following are the list of practices institutionalized as envisaged by IQAC initiatives:

- Academic Administrative Audit (AAA): The National Assessment and Accreditation Council (NAAC) have evolved certain benchmarks for ascertaining and ensuring the quality at different levels. In this context, the IQAC has been instrumental in guiding the stakeholders to establish a quality environment in the college.
- The IQAC of College proposed to conduct an academic audit periodically. In preparation for the audit, the IQAC team organized a series of meetings to finalize various criteria for academic audit. Variables were selected to cover various criterion such as :
 - Teaching learning process,
 - Research, consultancy and extension,
 - extra-curricular activities,
 - student support and progression
- IQAC directed the departments and administrative sections conduct programs and report the same in the prescribed format.

To exploring digital platforms IQAC has taken the following initiatives

- Library has organized Orientation and Training Programmes on the use of NLIST E- resources, Reference Management Software for the students and faculty through the username and password provided by the INFLIBNET centre.
- College has complete access to complete G-suits, for conducting online classes. Every teacher is provided with a professional email Id, with our domain i.e. ppc.ac.in and ppc.edu.in.
- College has cloud space to store e-resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has at the helm of quality enhancement the IQAC which is committed to the advancement of quality of faculty and students by providing necessary directives and appropriate guidelines for quality assurance from time to-time. This Cell initiates and mandates continual evaluation processes and sustainable assessment mechanisms to achieve the academic goals of the institution.

- College conducts class-wise PTA meetings periodically and mentor-teachers discuss the students performance in the presence of the parent/guardian
- College has an effective mechanism for continuous evaluation of UG students by internal assessments through formative and summative assessment methods.
- Internal examination Cell conducts two centralized internal examinations in each semester. The Internal Examination Cell prepares a Time table, seating arrangements, and invigilation schedules for teachers and is displayed on the notice board well in advance. All question papers are collected from teachers and printing and reprography is done by the examination section
- The effectiveness of the teaching-learning process is periodically reviewed at the end of every semester through a well-structured online mechanism of collecting students' feedback on teaching. The feedback mainly focuses on the various teaching skills and aspects such as knowledge of the subject, punctuality, presentation, communicative skill, innovative practices, completion of syllabus on time, etc.
- The effectiveness of processes and functions are reviewed through the conduct Academic and Administrative Audit (AAA).
 - PowerPoint presentation of the department
 - Teachers self appraisal

- Student evaluation of teachers
- Parents feedback

These are considered for Academic and Administrative Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The annual gender sensitization action plan that promotes gender equity in matters of governance, teaching and day-to-day activities of the college.

Along with the annual gender sensitization plan, the college has, put in place, Anti- Women Harrassment cell and Anti-Ragging cells that provide special attention to equal treatment of women on campus. Several activities are conducted to raise awareness among students about female health and hygiene and equal-treatment of women.

The following facilities are provided on campus to provide safety, security and a healthy campus life for girls on campus.

- **Safety & Security:**
 - The college employs strict security measures across campus to monitor activity and ensure safety of students. The campus is monitored 24x7 with CCTV cameras, placed at strategic locations.
 - The security personnel is charged with the responsibility to denying entry to outsiders into the campus and all visitor entries are logged.
- **Counselling:**
 - The college has a system in place, to allot every faculty members to a group of 25-30 students, providing a mentorship culture.
 - The Student Welfare office is formed with gender equality in place.
- **Common Rooms**
 - Common rooms are provided to all genders, with multiple restrooms offered to female students spread evenly across campus.
 - The university requires us to include Gender Equity and Human Rights in our curriculum which also helps us achieve gender equity on campus.

File Description	Documents
Annual gender sensitization action plan	https://ppc.edu.in/files/wl/?id=ewrtjn2SfCK00dso3WrA18Mf4iZyF6H7
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ppc.edu.in/files/wl/?id=7BbjThNKO1zFoTQBfAnXRoHkmxke5IAp

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college management along with the units of NSS and NCC work together towards raising awareness and handling waste management on campus.

We have adopted the following strategies for waste management at Poornaprajna College:

- **Solid Waste**
 - Awareness and implementation of Reduce, Reuse and Recycle are carried out to propagate and maintain eco-balance and green efforts on campus.
 - The College is constantly working towards achieving the 'Plastic-Free zone' status by educating everyone on campus to reduce the use of Plastic. Signs boards are put up as a constant reminder for this purpose.
 - Wastes recycling in the form of making paper carry-bags, reusing plastic bottles and waste bins are placed across campus for dry waste and wet waste are discarded near fauna for natural degradation and fertilization of plants.
- **Liquid Waste:**
 - The presence of Chemistry, Botany and Zoology departments imply the generation of liquid waste for academic purposes. Triple dilution methods are practiced by the said departments before safely disposing the liquid waste.
 - Water outlets from wash basins are directed towards plants for recycling.
- **E-Waste:**

- Electronic waste is generated on campus due to the presence of Physics and Computer Science laboratories. These departments are instructed to minimize e-waste generation with timely service and component testing.
- Bio-Hazardous Waste:
 - There is little to no biomedical waste generated on campus for academic purposes that can be termed hazardous.
 - The presence of Radiation Emitting cells for Physics experiments are safely stored to prevent degeneration and waste-production.
 - Sanitary napkins in the ladies rooms are safely disposed through the use of Incineration methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	A. Any 4 or all of the above

assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college has, in place, several measures to make sure the college provides an inclusive environment through various organizations, initiatives and programs that are organized that help unite the students of various, cultural, regional, linguistic and diverse backgrounds.
- College has student strength 1:2 boys and girls ratio, gives the importance of women's education.
- As per the application received in the college, 500 out of 1579 students family have family income below 2 lakhs.
- College encourages to students to write the article in different languages like, Kannada, Hindi, English, Tulu, Malayalam, etc.
- The reservation policies laid out by the Government of India is strictly followed during the allocation of seats for various courses. Appointments of teaching and non-teaching staff are also conducted with strict adherence to these policies.
- The Cultural Association and NSS along with language departments provide the students a sense of unity in diversity through their programs that make way for cultural, regional and linguistic inclusiveness.
- Among the numerous scholarships offered by the college, students belonging to various communities that are categorized as minorities and socioeconomically backward by the Govt. of India, are provided with scholarships to aid their studies.
- Students of NSS are provided with an opportunity to take

part in the National Integration camp every year.

- The college is home to two NCC units which comprises of the cadets of NCC Army and NCC navy who are constantly motivated by the constitutional values and work towards raising awareness on the same towards the community.
- Days of national importance like Independence day, Republic day are all celebrated on campus every year and the NCC students also take part in the District Activities on these days.
- The Anti-Women-harassment cell, the Anti-Ragging cell, the Human Rights cell promote tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- While our college offers quality education, we also work towards sensitizing students towards the various obligation they have as stated by the constitution of India.
- Students are constantly reminded of their obligation with the display of the Preamble of the Constitution of India in the notice boards across campus. The University also requires us to teach a paper each on Constitution of India, Environmental studies and Human Rights as a mandatory paper for students of all streams. The college library is also home to several books on Indian Constitution available in English, Hindi and Kannada.
- The college comprises of the Student Council, governed by the Student Welfare Office and is managed by representatives of each class. The council is inaugurated every year with an oath taking ceremony and this oath that is taken by the students is designed keeping in mind the constitutional values.
- Sadbhavana Diwas is also celebrated every year by NSS and Rangers and Rovers units of our college.
- Students utilize such occasions to visit various old age homes and orphanages to unite with the residents

demonstrating acts of kindness and compassion.

- The college is home to two NCC units which comprises of the cadets of NCC Army and NCC navy who are constantly motivated by the constitutional values and work towards raising awareness on the same towards the community.
- Days of national importance like Independence Day and Republic day are all celebrated on campus every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ppc.edu.in/files/wl/?id=HGnmGnqaZSSQWN7I6QBLPox0j4bkYBnj
Any other relevant information	https://ppc.edu.in/files/wl/?id=1Ij0lUHscqgEXjDni126eTVBPZRQG2eH

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Our college organizes and celebrates several commemorative days during an academic year to impart values in the quality of education we provide here.
- During the many commemorative days celebrated on campus, students take part in activities, talks and awareness campaigns that help them realize the essence of celebration of such days every year.
- The NCC units of our college organize Independence Day and Republic Day every year with the hoisting of the National Flag and NCC days are also celebrated by these units.
- The NSS units of our college commemorate a plethora of commemorative days that contribute towards community engagement and environmental responsibilities. The NSS units celebrate Sadbhavana Diwas, Rangers and Rovers Unit celebrates World Thinking Day every year.
- NSS day is also celebrated every year to commemorate Gandhiji's vision of the National Service performed by students of all institutions. The NSS units also celebrate Vanamahotsava every year along with Environment day to raise awareness about the importance of Flora and Fauna.
- NSS also celebrates National Youth Day every year to commemorate the birth of Swami Vivekananda and create awareness among the youth, also the World Aids day to raise awareness about the disease, day every year to raise awareness about these events.
- College also celebrates the following days.
 - Srikrishna Janmastami
 - Women's day
 - Martyr day
 - Founders day
 - International Yoga day
 - Hindi diwas
 - Constitutional day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice:

Teaching - Learning through outreach.

2. Objectives of the Practice

To reach out to the community and impart knowledge and awareness, providing our students with teaching opportunities, enabling a teaching and learning experience.

3. The Context

We are obligated to provide a learning experience not only to our enrolling students, but also to the community. This is achieved through students who teach the community and learn in the process.

4. The Practice

Every department organizes outreach activities, teaching their respective subjects to various school pupils. A group of students are sent to numerous institutions where they speak, teach and demonstrate concepts that improve the learning experience of pupils. Our students develop a strong understanding of the subject while developing skills in the process.

5. Evidence of Success

Positive feedbacks are evidence of our successful outreach programs. The institute has also gained a reputation in Udupi. A large number of our students have taken up academic careers due to their affection for teaching found during outreach.

6. Problems Encountered and Resources Required

- Language is a major barrier among students of rural background. Our students therefore carry out the outreach in multiple languages along with English to ensure maximum

outreach.

7. Notes

The outreach programs enable students to discover the joy of teaching and learning creating a vision among them to contribute, through teaching, towards societal education, producing numerous teachers.

Best Practices-2

1. Title of the Practice:

Preparing students through education and values for a competitive future.

2. Objectives of the Practice

To prepare highly qualified, skilled and trained students that are capable of building their careers after graduation.

3. The Context

With an equal number of students who take up higher studies and job after their under-graduate studies. We direct our efforts in preparing them both towards their future goals.

4. The Practice

The College provides students with opportunities through courses on preparation for competitive exams offered by multiple departments. Summer and Winter research fellowships are also offered to students and they are prepared for the same. Placement cell/Departments frequently organized invited lectures on various career opportunities, and latest advancement, from experts.

5. Evidence of Success

This practice has shown positive results over the years with numerous students taking up research, higher studies and being placed in reputed companies, like Infosys. Students have cleared several entrance and competitive exams and are pursuing higher studies / research.

6. Problems Encountered and Resources Required

The classroom decorum was interrupted by the covid-19 pandemic but the college ensured the classes, courses talks and even activities were held online, engaging students throughout the lockdown.

7. Notes

The efforts and results listed above have been implemented for several years and the results have been very evident in the form of university ranks, enrolment into the armed forces and our placement records.

File Description	Documents
Best practices in the Institutional website	https://ppc.ac.in/documents/55593184w.pdf
Any other relevant information	https://ppc.edu.in/files/wl/?id=Tn27i2EkjedynUh8EWmOuDuBDg8xJjdk

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Although Education with values is our primary goal, Student Centric Learning through Teaching, Research Training, is a key area that we identify as our priority. With a fast-changing nation moving towards a super-power status, we are highly invested in preparing highly skilled and knowledgeable individuals that employable and would excel in tomorrow's India as Vishwamanavas.

While knowledge is covered through curriculum and extension activities, to ensure employability, the college provides over 40 certificate courses in various skills to the students with several courses added during the covid-19 online learning paradigm. Along with our resources, we have MOUs with ICT academy and Bajaj Finserve that provide students with skill-training certificate courses and CPBFI - 100 hrs training courses. IBPS Examination training is provided by the Placement Cell every year and the NCC Army & Navy units provide students with an opportunity to become trained and respected individuals. Student Scientists interactions, Summer/Winter school research programs and yearly visit to PPISR enables students to become reputed scientists too. Additionally, every

department organizes several outreach programs every year that enables students to learn through teaching by educating various school districts, producing compassionate, trained, skilled, talented and respected individuals, i.e. the students of Poornaprajna College.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the Next academic year

- Implementation of NEP, Preparing for the college to offer honors degree.
- Establishment of Research Centre
- Construction of new independent Science Block
- Developing a Band of students who possess all skills required in industrial environment
- Conducting more outreach and extension activity, implementation of new certificate courses
- Encouraging research activities to Students and faculties.
- To encourage interdisciplinary study to more outreach programs, SWAYAM online courses, Add-on courses to be implemented