

POORNAPRAJNA COLLEGE  
UDUPI 576 101



ಪೂರ್ಣಪ್ರಜ್ಞೆ ಕಾಲೇಜು  
ಉಡುಪಿ 576 101

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NAAC Re-Accredited "A" (3.19 CGPA)

☎ : 2520459; 2535234

(Promoted and Managed by Udupi Sri Admar Mutt Education Council, Bangalore)

Office of the Principal


Date: 16-02-2022

Ref. No: IQAC/NAAC/2021-22











A meeting of IQAC is convened on 23-02-2022 at 4.00PM. All are requested to attend the same

**Agenda**

1. Status of SSR
2. Submission of AQAR 2020-21
3. Stakeholders' Feedback
4. FDP on IPR and research methodology for 2021-22
5. Action Plan for 2021-22
6. Action taken on previous report (4-8-2021)
7. Any other

  
Principal  
**PRINCIPAL**  
**POORNAPRAJNA COLLEGE**  
**UDUPI**

**Members:**

- |  |  |
|--|--|
| Dr. Raghavendra A  | Principal  |
| Dr. Vinay Kumar D.   | Coordinator     |
| Dr. Prakash Rao         |  |
| Dr. Ramesh T S          |  |
| Dr. Lakshmeesha Rao  |                 |
| Dr. Mahesh Bhat         |  |
| Ms. Apoorva Mary Osta  |  |
| Mrs. Sumalatha P J      |  |
| Mrs. Dhanyashree        |  |
| Mrs. Mallika N   |                 |
| Mrs. Harinakshi Shetty  |  |
| Dr. Prasad Rao   | Alumnus  |
| Mr. B Balachandra Samaga   | Office Manager  |
| Mr. Sachin   | Industrialist  |
| Mr. Ravi Prasad Bhat   | PTA Representative   |
| Mr. Kishor Rao   | Management Representative  |

Proceedings of The IQAC meeting held on 23-2-2022 at 4.00 PM in Principal's Office.

Attendance:

Dr. Raghavendra A.

Dr. Vinay Kumar D.

Dr. Prakash Rao A.

Dr. Ramesh T.S.

Dr. Lakshmeesha Rao

Dr. Mahesh Bhat

Ms. Apoorva Mary Osta

Mrs. Sumalatha P.J.

Mrs. Dhanyashree

Mrs. Mallika N.

Mrs. Harinakshi Shetty

Dr. Prasad Rao

Mr. B. Balachandra Samaga

Mr. Sachin

Mr. Ravi Prasad Bhat

Mr. Kishor Rao

Ms. Vinhya Acharya

MLSR  
23/2/22

MP  
23/2/22

SMT  
23/2/2022

Dshree  
23/2/22

—

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Sachin

—

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Vinhya

Agenda:

1. Status of SSR

2. Submission of AQAR 2020-21

3. Stakeholder's feedback

4. FDP on IPR and Research Methodology for 2021-22

5. Action plan for 2021-22

6. Action taken on previous meeting (4.8-21)

7. Any other

## Minutes

- 1) The IQAC Coordinator explained the progress of SSR preparation. The members discussed about the inclusion of issues related to all criteria. The principal suggested to identify the original documents required to submit on the SSR portal.
- 2) The coordinator for AQAR preparation and submission Dr. Mahesh Bhar explained the progress of AQAR. The IQAC members unanimously agreed to submit the AQAR well in advance.
- 3) It was resolved to collect the feedback from students in each semester on curriculum.
- 4) A detailed discussion on conducting FDP on IPR and Research methodology was made. Principal suggested to allot the responsibilities to various association and department to conduct FDPs under the guidance of IQAC. Mr. Sachin agreed to deliver a talk in a FDP program (EDP).
- 5) IQAC coordinator read out the collected action plans. It was resolved to add an action plan about the submission of project proposal for the academic year. Principal highlighted the issue of scholarly publications, innovation for faculty members which was included in the action plan.
- 6) Previous meetings' agendas and resolutions were raised by IQAC coordinator. The members reviewed the actions taken on previous agenda. The accomplishments were appreciated. The SOPs were explained by Dr. Prakash Rao A.

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Office of the Principal

Date: 14-05-2022

Ref. No: IQAC/NAAC/2021-22

A meeting of IQAC is convened on 17-05-2022 at 4.15 PM at the Principal's office. All are requested to attend the same

**Agenda**

1. Documentation and display
2. Teams for the preparation of requirements during NAAC peer team visit

*Prin*  
Principal  
Principal  
Pograprajna College  
UDUPI

**Members:**

Dr. Raghavendra A	Principal
Dr. Vinay Kumar D.	Coordinator
Dr. Prakash Rao	
Dr. Ramesh T S	
Dr. Lakshmeesha Rao	
Dr. Mahesh Bhat	
Ms. Apoorva Mary Osta	
Mrs. Sumalatha P J	
Mrs. Dhanyashree	
Mrs. Mallika N	
Mrs. Harinakshi Shetty	
Dr. A. P. Bhat	Management Representative
Dr. Prasad Rao	Alumnus
Dr. B Balachandra Samaga	Office Manager
Dr. Sachin	Industrialist
Dr. Ravi Prasa Bhat	PTA Representative
Dr. s. Vindhya Acharya	Student representative

**Invitees**

Dr. s. Jayalakshmi	Mrs. Prathibha Bhat
Shreekanth	Mr. Dhanaraj
Sudarshan Shetty	Mr. Rakesh
Rangaswamy J	Mrs. Harinakshi Shetty
Nagaraj	Mrs. Sowjanya Shetty
Ramu L	Mr. Chakrapani
Prathibha Acharya	Mrs. Deekshitha
anthosh Kumar	Ms. Apoorva
ukumar	Mrs. Namratha Achar
ravind Sharma	Mr. Nitish Kumar
Madhulika Bhat	Mr. Prashanth Kumar
reetha Maipady	

Proceedings of The IQAC meeting held on  
17-05-2022 at 4.15PM at the Principal's Office.

Attendance

- |                        |  |
|------------------------|--|
| Dr. Raghavendra A.     |  |
| Dr. Vinay Kumar D.     |  |
| Dr. Prakash Rao A.     |  |
| Dr. Ramesh T.S.        |  |
| Dr. Lakshmeesha Rao    |  |
| Dr. Mahesh Bhar        |  |
| Ms. Apoorva Mary Osta  |  |
| Mrs. Sumalatha P.J.    |  |
| Mrs. Dhanyashree       |  |
| Mrs. Mallika N.        |  |
| Mrs. Harinakshi Shetty |  |
| Dr. A.P. Bhar          |  |
| Mr. Balachandra Samaga |  |
| Mr. Sachin             |  |
| Dr. Prasad Rao         |  |
| Mrs. Ravi Prasad Bhat  |  |
| Ms. Vinidhya Acharya   |  |
| Mrs. Jayalakshmi       |  |
| Mr. Shreekanth         |  |
| Dr. Sudarshan Shetty   |  |
| Dr. Rangaswamy J.      |  |
| Dr. Nagaraj            |  |
| Dr. Ramu L.            |  |
| Mrs. Prathibha Acharya |  |
| Dr. Santhosh Kumar     |  |
| Mrs. Sukumar           |  |
| Mr. Aravinda Sharma    |  |
| Mrs. Madhulika Bhat    |  |
| Mrs. Preetha Maipady   |  |

## Agenda :

- 1) Documentation and Display
- 2) Team formation for the preparation of requirements during NAAC peer team visit.
- 3) Any other issues

## Minutes

- 1) IQAC coordinator read out the list of documents to be organized and displayed in the departments. The list was approved by the principal and all members present. The principal suggested to add the list of advanced & slow learners.
- 2) IQAC has formed nine different teams to carry out the responsibilities of documentation and preparation activities with regard to the NAAC peer team visit. IQAC coordinator briefed the duties of each team and explained the role of team coordinators.

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Office of the Principal

Date: 13-07-2022

Ref. No: IQAC/NAAC/2021-22

A meeting of IQAC is convened on 14-07-2022 at 4.00 PM at the Principal's office. All are requested to attend the same

### Agenda

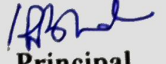
1. Reformation of R&D Cell
2. Review of Documentation work
3. NAAC Preparation
4. Action Plan for 2022-2023
5. Any other

### Members:

Dr. Raghavendra A	Principal
Dr. Vinay Kumar D.	Coordinator
Dr. Prakash Rao	
Dr. Ramesh T S	
Dr. Lakshmeesha Rao	
Dr. Mahesh Bhat	
Ms. Apoorva Mary Osta	
Mrs. Sumalatha P J	
Mrs. Dhanyashree	
Mrs. Mallika N	
Mrs. Harinakshi Shetty	
Dr. A. P. Bhat	Management Representative
Dr. Prasad Rao	Alumnus
Mr. B Balachandra Samaga	Office Manager
Mr. Sachin	Industrialist
Mr. Ravi Prasad Bhat	PTA Representative
Ms. Vindhya Acharya	Student representative

### Invitees

Dr. Vijayalakshmi C Bhat	Mrs. Bhairavi Pandya
Dr. Sudarshan Shetty	Mr. Rakesh
Dr. Nagaraj G P	Mrs. Shalini
N. Nityananda	Mrs. Dhanya K
Mr. Sukumar	Mr. Parshwanatha
Mrs. Prathibha C. Acharya	Mrs. Harinakshi Shetty
Dr. K. Santhosh Kumar	

  
Principal  
Principal  
Poornaprajna College  
UDUPI

Proceedings of the IQAC meeting held on 14-7-22  
at 4.00 PM at the principal's office.

### Attendance

Dr. Raghavendra A.

Dr. Vinay Kumar D.

RAMESH T.S.

Ananda Acharya

Dr. B Lakshmesh Rao

Dr. Nagaraja G. P.

N. Nithyananda.

Subhara

Sudorshana Shetty

Rakesh

Dr. Mahesh Bhat

Dr K Santhosh Kumar

SHALINI

Dhanya K

Mrs. Prathiba G Acharya

Dr. Jayalakshmi C. Bhat

Darshanaatha

Prakash Rao

Hemalakshi Shetty

Bhairavi Pandya.

Mallika N

### Agenda:

- ① Reformation of R&D Cell.
- ② Review of documentation works
- ③ NAAC Preparation
- ④ Action plan for 2022-2023
- ⑤ Any other issues



of August, 2022. The Principal suggested to conduct the mock NAAC peer team visit once the DVV process is finalized. The previous date scheduled for NAT Mock NAAC peer team visit was postponed due to the unavailability of subject expert. This was informed to the gathered members

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Office of the Principal

Date: 01-09-2022

Ref. No: IQAC/NAAC/2021-22

A meeting of IQAC is convened on 02-09-2022 at 4.00 PM at the Principal's office. All are requested to attend the same

### Agenda

1. NAAC Peer Team visit
2. Preparation of teams for NAAC peer team visit
3. Any other issues

*Principal*  
**Principal**  
**Poornaprajna College**  
**UDUPI**

### Members:

Dr. Raghavendra A	Principal
Dr. Vinay Kumar D.	Coordinator
Dr. Prakash Rao	
Dr. Ramesh T S	
Dr. Lakshmeesha Rao	
Dr. Mahesh Bhat	
Ms. Apoorva Mary Osta	
Mrs. Sumalatha P J	
Mrs. Dhanyashree	
Mrs. Mallika N	
Mrs. Harinakshi Shetty	
Dr.A. P. Bhat	Management Representative
Dr. Prasad Rao	Alumnus
Mr. B Balachandra Samaga	Office Manager
Mr. Sachin	Industrialist
Mr. Ravi Prasad Bhat	PTA Representative
Ms. Vindhya Acharya	Student representative

### Invitation

Convenors of all criteria

Proceedings of the IQAC meeting held on  
02-09-2022 at 4.00 PM at the principal's office

Attendane :

Dr. Raghavendra A.

Vinay Kumar D

Prakash Rao A

Dr B Lakshmesh Rao

Shiva Kumar - PT

Mallika N

Ohanyashree

Chakrapani

Kuthika Rao

SUMALATHA P J

Harinarakshi Shetty

Apoorva Mary Osta

Prathibha S. Bhat

VASANTHA R

Jayalaxmi

Shivakumara Alogode

Anand Rayanure

Dr. Mahesh Bhat

Agenda :

- 1) NAAC Peer team visit
- 2) Preparation of Teams for peer team visit
- 3) Any other issues.

Minutes :-

IQAC coordinator informed the members about the dates of NAAC peer team visit. He also gave the details of hotel names and itinerary to be followed during the visit to the IQAC members. IQAC members noted down the details for reference.

IQAC has framed & re-framed committees for reception of NAAC peer team, hospitality, documentation, technical work, cultural programs, exhibition & preparedness and so on. The various faculty members were given the responsibilities as convenors & members. One IQAC members were included in all teams as member coordinators.

Discussion were made about the arrangement of documents. It was decided to keep the documents ready in departments and necessary documents need to be arranged near the presentation area. Documentation team was assigned the duty of coordinating the document presentation before the NAAC peer team.

It was decided to conduct a presentation rehearsal and of criteria heads and HODs of selected departments on 15<sup>th</sup> September 2022.

Principal instructed to prepare a time schedule for the NAAC peer-team visit based on the tentative time table that will be provided by NAAC.

Further, the departments were assigned the responsibility of collecting the feedback from students on the department curriculum. IQAC members informed to provide model feedback from



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Office of the Principal

Date: 07-10-2022

Ref. No: IQAC/NAAC/2021-22

A meeting of IQAC is convened on 09-10-2022 at 10.30 AM at the Principal's office. are requested to attend the same

### Agenda

1. New UG-PG Programs
2. Autonomous Status for the College
3. Any other

Principal  
Principal  
Poornaprajna College  
UDUPI

### Members:

Dr. Raghavendra A	Principal
Dr. Vinay Kumar D.	Coordinator
Dr. Prakash Rao	
Dr. Ramesh T S	
Dr. Lakshmeesha Rao	
Dr. Mahesh Bhat	
Ms. Apoorva Mary Osta	
Mrs. Sumalatha P J	
Mrs. Dhanyashree	
Mrs. Mallika N	
Mrs. Harinakshi Shetty	
Dr. A. P. Bhat	Management Representative
Dr. Prasad Rao	Alumnus
Mr. B Balachandra Samaga	Office Manager
Mr. Sachin	Industrialist
Mr. Ravi Prasad Bhat	PTA Representative
Ms. Vindhya Acharya	Student representative

### Invitees

### Resource persons

Dr. Chandru Hegde, Mangalagangothri Campus, Mangalore University  
Dr. Chandrashekar Shetty, Associate Professor in Dept. of Physics, St. Aloysius College, Mang  
Dr. Sudakar G., Dept. of Mathematics, MIT

### Staff Members

Mr. Shivakumar PT  
Mr. Shrikanth  
Mrs. Jayalakshmi  
Mrs. Preetha Maipadi  
Mrs. Madhulika Bhat  
Ms. Anusha K

Proceeding of The IQAC meeting held on  
09-10-2022 at 11.00 AM at The Principal's office

Attendance Agenda.

- 1) New UG & PG Courses
- 2) Autonomous Status for the College
- 3) Any other issues.

Hrs Holiness. Eerhapriyathiratha Swamiji

Dr. G.S. Chandrashekar



Dr. Sudhakar G., Dept. of Mathematics, MIT

sudhakar

Dr Chandru Hegde

Dr. Chandrashekar Sheety

CA Prashant Holla

Prof. B.S. Sherigata

Dr. Raghavendra A.

Dr Prakashra Rew

Dr Vinay Kumar

Mr Shiva Kumar

Dr. RAMESH. T.G.

Mr. Srikant Rao

Mr. Jayalaxmi

Mrs. Preetha Maipady

MS. MADHULIKA V BHAT

Ms. Anusha K.

Dr. B Lakshmesha Rao

The Principal welcomed the President of Ulupi Admar Muni Education Council, Hon'ble Secretary, Treasurer, and the Resource person from University and autonomous colleges and explained in brief about the present status of courses & programs offered in Poornagrajna College.

Dr. Chandru Hegde talked about starting new PG and UG courses. He highlighted the procedures to be implemented during the process of starting new UG/PG programs. Also highlighted the process of affiliation of new programs.

Further he recommended to offer University affiliated Add-on courses. The Poornagrajna College is offering free Certificate courses. These courses can be converted into add-on courses through Systematic affiliation for which University distributes the Certificate, he added.

He also suggested to start B.Com - Data Analytics, Safety & health, BBA - Logistics, UG - Bio-technology courses with suitable infrastructure.

Dr. Chandrashekar Shetty spoke about starting BA - Visual arts, B.Com - Office Management, Animation, BCA, B.Sc. Data Science, Cyber Security Programs. He also highlighted the investment factors to start new UG/PG programs.

Dr. Chandrashekar, Hon'ble Secretary raised the issue of Autonomous Status to the college. Dr. Chandrashekar Shetty highlighted the requirements for an autonomous college such as examination section, new governing body, BOS/BOE estab' mechanism and so on. He also pointed out about the financial sources available for an autonomous college. Dr. Chandru Hegde talked about the requirement for

Staff training.

Dr. Sudhakar added that retaining human resource in the college would be a challenge and finding right resource personnel is very essential.

Further Dr. Chandru Hegde added that Industrial collaborations help the college to start new UG Programs, and the syllabus should be based on the UGC curriculum framework for UG and PG programs.

The committee recommended to start the following UG courses.

- 1) BCA
- 2) B.Sc (Bio-Technology/ Bio Chemistry)
- 3) B.Sc Yogic Science
- 4) BBA - Logistics.
- 5) B.Com - Data Analytics.

The members interacted with resource persons and exchanged their thoughts.

IQAC coordinator thanked the gathering in the end.