

YEARLY STATUS REPORT - 2022-2023

| Part A | | |
|--|----------------------|--|
| Data of the Institution | | |
| 1.Name of the Institution | Poornaprajna College | |
| Name of the Head of the institution | Dr. Ramu L | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| Phone no./Alternate phone no. | 08202520459 | |
| Mobile no | 9880047250 | |
| Registered e-mail | office@ppc.edu.in | |
| Alternate e-mail | principal@ppc.ac.in | |
| • Address | Volakadu | |
| • City/Town | Udupi | |
| • State/UT | Karnataka | |
| • Pin Code | 576101 | |
| 2.Institutional status | | |
| Affiliated /Constituent | Affiliated | |
| Type of Institution | Co-education | |
| • Location | Urban | |
| Financial Status | Grants-in aid | |

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| Name of the Affiliating University | Mangalore University |
|---|--|
| Name of the IQAC Coordinator | Dr. Vinay Kumar D |
| • Phone No. | 9945037249 |
| Alternate phone No. | 08202520234 |
| • Mobile | 9945037249 |
| • IQAC e-mail address | iqac@ppc.edu.in |
| Alternate Email address | iqac@ppc.ac.in |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | http://www.ppc.ac.in |
| 4. Whether Academic Calendar prepared during the year? | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://ppc.ac.in/college- calendar |

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|-------|--------------------------|---------------|-------------|
| Cycle 1 | B++ | 83.75 | 2004 | 16/11/2004 | 26/03/2011 |
| Cycle 2 | A | 3.15 | 2011 | 27/03/2011 | 21/02/2017 |
| Cycle 3 | A | 3.19 | 2017 | 22/02/2017 | 10/10/2022 |
| Cycle 4 | A+ | 3.27 | 2022 | 11/10/2022 | 10/10/2027 |

6.Date of Establishment of IQAC 05/10/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa rtment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | Nil | Nil |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | |
|---|-----------|--|
| Upload latest notification of formation of IQAC | View File | |

| | 1 | |
|--|--|--|
| 9.No. of IQAC meetings held during the year | 4 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| • If yes, mention the amount | | |
| 11.Significant contributions made by IQAC dur | ring the current year (maximum five bullets) | |
| Submission of AQAR 2021-2022 | | |
| Undergone NAAC 4th Cycle assessment before the NAAC Peer Team | | |
| Initiative taken to start Pradhan courses in the College | Mantri Kaushal Vikas Yojana | |
| Discussions on starting new UG Program in the college | | |
| Application for the Autonomous Status to the college and obtained Autonomous status from the UGC | | |
| 12.Plan of action chalked out by the IQAC in th Quality Enhancement and the outcome achieved | • | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| Submission of AQAR 2021-22 | AQAR 2021-2022 submitted successfully |
| Undergone NAAC 4th Cycle assessment before the NAAC Peer Team | Obtained A+ (3.27 CGPA) |
| Discussions on starting new UG Program in the college | BCA Program was started in the year 2022 |
| Application for the Autonomous Status to the college and obtained Autonomous status from the UGC | Application to Autonomous status was submitted and obtained Autonomous Status from UGC |
| Initiative taken to start Pradhan Mantri Kaushal Vikas Yojana courses in the College | Proposal was submitted from the college |
| 13.Whether the AQAR was placed before | No |

statutory body?

• Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| Yes | 12/01/2023 |

15. Multidisciplinary / interdisciplinary

The state of Karnataka has already implemented the NEP at Under Graduate Level. Being an affiliated college, the college follows the re-designed syllabus approved for bachelor degree courses by Mangalore University. Apart from this, the college prepared itself to implement the structure of NEP in its curriculum through a NEP task force at college level. The college offers degree programmes in Arts, Science, and Commerce disciplines. In this line, students were given freedom to select the core papers and open electives of their choice from different disciplines. The University has provided the

list of open elective courses under the multidisciplinary courses. Moreover, the students need to studyvocational courses, Indian Constitution and Environment Science, value based courses, and skill based courses that are embedded in the curricula. The Post Graduation students are facilitated to choose the elective papers that are available in other institutions. Awareness about the selection of online programmes/MOOC programmes offered by different institutions is created during the students' orientation

16.Academic bank of credits (ABC):

The college is affiliated to Mangalore University which assure the implementation of ABC at the level of university. The ABC for the college will be either established by the University or by the College in an appropriate structure as per the guidelines by the University.

17.Skill development:

Another visionary approach of NEP is Skill development among the academic degree holder. The college abided to offer the curriculum that integrates the skill enhancement courses such as Digital Fluency, Artificial Intelligence, Critical thinking, Financial literacy, creativity and innovation, Mathematical ability, critical thinking and Problem solving, entrepreneurship, professional communication, Cyber security, Cultural awareness in the first three years of Bachelor degree. Moreover, National Skills Qualifications Framework (NSQF) is considered while offering the skill development courses in the syllabus for different semesters. The level of skills as per the NSQF is reflected in the certification in a multiple entries and exit system of NEP.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college administration promotes the inclusion of Indian Knowledge in curriculum. The college encourages learning of the Mother tongue by the students. The college taught Kannada, English, Hindi and Sanskrit as languages and the students are free toopt these languages as core papers. The students are free to learn the cultures such as Kodava, Konkani, Manipuri, and Arabic by selecting such languages as core/open electives offered by the colleges affiliated to Mangalore University. The college magazine 'Prajna' has been encouraging the students write articles in varied languages such as Kannada, English, Hindi, Konkani, Tulu, Malayalam, Gujarathi. The faculty members have been taking an active part in the propagation and development of Indian based cultures through their activities and publications. The same are made available to

the students of the college. The curriculum also focusses on concepts like Ancient Indian history, Civilizations, Indian culture, Yoga, and Indian ethos, early inscriptions in creating awareness about Indian knowledge. The University has prescribed a course on 'History and culture of Tulunadu' which help students to obtain knowledge on the historical roots of South Canara region.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college offers 11 programmes across Arts, Science, Commerce disciplines with languages. All these programmes are offered as outcomes-based education (OBE) programmes that impart the knowledge required at regional and global level. The courses are designed in such a way that they increase the disciplinary knowledge, self-learning, moral and ethical awareness, and develop the communication skill, problem solving techniques, reflective thinking capacity, and problem solving capacity. The cognitive abilities of the students are also enriched through these programmes offered by the college. The program outcome and course outcome are clearly mentioned in the syllabus so that the students ultimately get an idea about the significance of studying the programme. An awareness among the students has been created, about the program and course outcome.

20.Distance education/online education:

The college efficiently handled the classes, assignments, students' seminars, parentteachers meeting on the digital platforms. The faculty members extensively used the digital technologies to conduct online classes and provided digital content as study materials to the students during 2022-23. The stakeholders of the college have gained experience of online education, access to online resources, and online examinations. Moreover, the college has been associated with ICT Academy to develop digital competencies among students through online ICT training.

Extended Profile

1.Programme

1.1 360

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

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2.Student

2.1

Number of students during the year

| File Description | Documents |
|---|------------------|
| Institutional Data in Prescribed Format | <u>View File</u> |

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

2.3

Number of outgoing/final year students during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

3.Academic

3.1

Number of full time teachers during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

3.2

Number of sanctioned posts during the year

| Extended Profile | | |
|--|--------------------------|------------------|
| 1.Programme | | |
| 1.1 | | 360 |
| Number of courses offered by the institution acreduring the year | oss all programs | |
| File Description | Documents | |
| Data Template | | <u>View File</u> |
| 2.Student | | |
| 2.1 | | 1327 |
| Number of students during the year | | |
| File Description | Documents | |
| Institutional Data in Prescribed Format | | View File |
| 2.2 | | 680 |
| | | |
| Number of seats earmarked for reserved category. State Govt. rule during the year | y as per GOI/ | |
| | y as per GOI/ Documents | |
| State Govt. rule during the year | | View File |
| State Govt. rule during the year File Description | | View File 488 |
| State Govt. rule during the year File Description Data Template | Documents | |
| State Govt. rule during the year File Description Data Template 2.3 | Documents | |
| State Govt. rule during the year File Description Data Template 2.3 Number of outgoing/ final year students during t | Documents he year | |
| State Govt. rule during the year File Description Data Template 2.3 Number of outgoing/ final year students during t File Description | Documents he year | 488 |
| File Description Data Template 2.3 Number of outgoing/ final year students during t File Description Data Template | Documents he year | 488 |
| State Govt. rule during the year File Description Data Template 2.3 Number of outgoing/ final year students during t File Description Data Template 3.Academic | Documents he year | 488 View File |
| State Govt. rule during the year File Description Data Template 2.3 Number of outgoing/ final year students during t File Description Data Template 3.Academic 3.1 | Documents he year | 488 View File |

| 3.2 | 68 |
|-----|----|
| | |

Number of sanctioned posts during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

| 4.Institution | |
|---|-------|
| 4.1 | 39 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 34.56 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 131 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Poornaprajna College is affiliated with Mangalore University and follows the syllabus recommended by the parent University. On par with the academic calendar of the university, the college prepares a timetable, classroom allotment, lab slots, and college academic calendar

Annual Report of departments prepare curriculum deployment strategies and workload distribution amongst the faculty every semester.

Certificate Course

The departments offer various skill-oriented, value-added certificate courses to students every academic year. The certificate courses are framed and designed by in-house subject experts and streamlined based on the demands and current requirements of the students.

Role of IQAC in curriculum quality enhancement

IQAC collects and analyses feedback regarding curriculum deployment from students, teachers, alumni, and other stakeholders,

Certificate Course

The departments offer various skill-oriented, value-added certificate courses to students every academic year. The certificate courses are framed and designed by in-house subject experts and streamlined based on the demands and current requirements of the students. The BOS frames the syllabus of Certificate Course and students evaluation is conducted.

Role of IQAC in curriculum quality enhancement

IQAC collects and analyses feedback regarding curriculum deployment from students, teachers, alumni, and other stakeholders, through Feedback Committee, thereby ensuring quality curriculum deployment. IQAC collects teachers' feedback from students and reviews department annual reports. Poornaprajna College is affiliated with Mangalore University and follows the syllabus recommended by the parent University. On par with the academic calendar of the university, the college prepares a timetable, classroom allotment, lab slots, and college academic calendar.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar

The college adheres to the academic calendar prescribed by the parent university and contains important dates such as the commencement of classes, internal examinations, end-of-semester classes, etc.

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Internal and End-Semester Examination

The internal evaluation process specified by the parent university includes two theory internal exams and one practical internal exam. The college conducts internal exams according to the calendar. IQAC ensures the confidentiality and smooth conduct of the examination. Students are also evaluated through assignments, seminars, quizzes, tests and other activities. The results and attendance report will be entered into the student progress card. The mentor will discuss the results with their mentees and counsel them personally in PTA meetings. The students' learning levels are evaluated based on their performance in internal examinations, practical sessions, and also end-semester examinations.

EC and CC courses

Parent University has allotted credits for the active participation of the students in various co-curricular and extracurricular activities through associations, clubs and cells. Students will get credits for active participation in club/association programs or competitions for which marks are awarded.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Minutes of relevant Academic Council/ BOS meetings | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | <u>View File</u> |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has a structured curriculum to integrate cross-cutting issues related to the environment and sustainability, human values, gender equity, etc., as per the syllabus prescribed by the affiliated university.

Irrespective of the streams, students are offered general courses, namely, Constitution of India, Human Rights, Environmental Studies, Gender Equity, employability skills and digital fluency. These Courses cover issues like fundamental rights, fundamental duties, human values, rights, duties, protection and promotion of Human Rights in India, importance of gender equity and equality in society, the constitutional rights of women, protective legislation for women in India, the national commission for women and environmental pollution and its management, natural resources and management, environmental awareness, legislation. In addition to these, the college makes an ardent effort to uphold the integrity of various communities and diverse gender through various associations.

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <u>View File</u> |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

74

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|-----------------------------------|
| URL for stakeholder feedback report | https://ppc.ac.in/feedback-system |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1327

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1032

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

- 2.2.1 The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners
 - College organized Orientation program for First year students on the first day of academic year.
 - Detailed information of the curriculum, co-curricular and

- extra-curricular activities are provided to the students.
- Stream wise orientation is conducted separately for students to impart knowledge on requirements of opted programmes.
- Spoken English classes for students with poor communication skills.
- Aptitude Test conducted by each Department to understand students' knowledge about the subject.
- List of Slow & Advance learners is made based on their previous examination marks (50% weightage) and Aptitude Test performance(50% weightage)

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1327 | Nil |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
 - The Department of Chemistry, Zoology, Botany and Physics make use of experiential learning. The Department of Commerce, Mathematics and Statistics engage the students adopting the problem-solving method. Programs like Plant Collection, Sky watch, Vermiculture, Industrial visit, Old age Home visit etc are conducted by various departments.
 - The faculty also adopt participative learning in the form of case studies in management class, role-plays in law classes. The students in general are encouraged by various departments and associations to participate in quiz, debates and group discussions. The students are made adept with the real-life applicability of knowledge by taking them on various field trips.
 - Outreach programs, Teaching High school students and

- industry visits.
- Internships are not compulsory as per university guidelines but students are encouraged to take up internships on vacations.
- Science students in particular are trained to take up research projects and the institution is among few of the top-colleges, whose students get selected for summer research projects held in PPISR, JNCR.
- Students in groups visit the local schools and teach them.
- Taking active part in associations activities like that of NCC, NSS, Rangers & Rovers, YRC etc, help develop better human values and leadership qualities in them.
- The Alumni Association also conducts soft skill and Personality development programs for all the final year students to make them industry ready.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Provision of official email ids for all staff members for official communication within institution and external communication.
- Provision of Unlimited Cloud Storage made available to all staff members and at departments and association level for academic use.
- Provision on Cloud based office solution through Google Suite enabled for every staff member and to students getting into research.
- Google forms are used to collect the data.
- The physical ICT infrastructure also enables the teachers to use ICT tools for effective teaching-learning process.
- LCD projectors in the auditorium and AV room are used in the conduct of guest lectures, seminars and conferences.
- Online conferencing facility is enabled for webinars, online classes.
- Language departments make use of audio-visual aids like English literature-based movies, drama and plays to enhance student engagement and understanding.
- The Department of mathematics has advanced software like R

- Software, SCILAB and MAXIMA.
- The college library subscribed to NLIST consortium offered by INFLIBNET centre which provide access to 6000+ e-journals and 3 Lakhs+ of e-books

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

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/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

533.1

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

- 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.
 - The college has initiated continuous and comprehensive internal evaluation in accordance with the norms of the Mangalore University.
 - The Internal Examination Committee prepares the exam time table which is communicated to the students on the notice board and is also announced in the classrooms.
 - Faculty of concerned subjects submit a set of question papers through the Head of the Department to the Internal Examination Committee.
 - The portions for the exams are announced in class as well as on the concerned Department's notice board well in advance.
 - The answer scripts after valuation are shown to the students

- in order to ensure transparency and accountability. The student grievances regarding the valuations are also taken care of and redressed.
- For the fair conduct of internal examinations, the Internal Examinations Committee appoints squads to prevent malpractice.
- Marks list of the students are prepared after the evaluation and documented for further clarifications.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | <u>View File</u> |
| Link for additional information | |
| | Nil |

- 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient
 - The Revaluation process is governed by the Internal Examinations Committee. The Faculty and administrative office of the college guides the students about the process.
 - Internal Examinations Committee addresses all grievances related to Internal Assessment marks, and issues related to attendance. The committee promptly deals with the errors related to attendance, internal examination of the students
 - college office and student grievance cell receives the complaints from the students regarding the internal tests and find out the solutions.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | <u>View File</u> |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

- 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
 - College is offering courses in Commerce, Science and Arts.
 - Over the duration, students acquire knowledge, skills and abilities

Following are direct and indirect measures for evaluation:

• 20% internal marks and 80% Semester marks

- Assignment project and presentation will be given to students to improve their performance
- Conducting practical examination in Laboratories
- Viva-Voce will be conducted
- Analysis of semester results
- Remedial measures are taken for poor performers.
- Placements & Student Progression

Most of the students are opting for higher education in the field of their interest.

- Some students pursue their professional goals particularly through campus placements.
- Placement Cell helps students to secure jobs in various
- reputed companies

Placement Cell conducts workshops to give training in soft skills and personality development, Preparing CV and Facing Interviews.

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The college collects feedback from various stake holders like students, teachers and alumni regarding attainment of CO, PO, and syllabus regularly.
- In this regard, a Comprehensive questionnaire is sent to stake holders twice a year.
- The suggestions received from the stake holders regarding the syllabus and CO and PO are going to be communicated to the university, syllabus framing body through the respective BOE and BOS members.
- Apart from communicating to BoS and BOE the suggestions are considered by the respective departments while designing the syllabus for certificate courses of their departments.

| File Description | Documents |
|---------------------------------------|----------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional information | https://ppc.ac.in/course-offered |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

453

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ppc.ac.in/documents/524502771.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College supports, guides and provides the necessary ecosystem to the students for various research, innovative training, carrier

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development and skill-based activities.

Student training cell conducted various carrier building training and skill enhanced activities

Developing Research culture among Undergraduate students: The institution aims at its students, to acquire the research aptitude at undergraduate level which paves the way for greater avenues for research. Ms. Aditi N completed Summer Internship at NIT Surathkal, 36 students completed project in Zoology and 9 batch of students completed in botany, respectively.

The Poornaprajna Amateur Astronomers' Club has facilitated students to take part in the International Asteroid Search Campaign regularly

The Botany dept. hosts a museum with 1115 moss sample collections and the Zoology dept. hosts two museums with a vast collection of specimens enabling students to carry out research. The History dept maintains an archaeological museum with ancient inscriptions and artifacts for students to learn from.

Students are also induced into the following activities.

- Vermi-Composting.
- Improving Communication and Presentation skills through Educating high school students by outreach programs.
- Field-Trips and Industrial Visits along with Biodiversity surveys.
- Sky watch and pin hole camera preparations.
- Arranging interaction with scientists, entrepreneurs, industrialists
- Experiential learnings.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

| File Description | Documents |
|---|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

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in national/international conference proceedings year wise during year

21

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities in the neighbourhood community. These type of extension activities and outreach programme help the students to identify the societal problems and provide the solutions. This will transform the outlook of the students and inculcate leadership qualities in the youth. The programmes will inculcate the good moral behaviour and to help to grow as responsible citizens of the country. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. During academic year 2022-2023, various community related extension activities were organized such as Fit India freedom Run, Voters enrolment Awareness, Koti kanta gayana, Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Skill development and personality development programme, played the roles of community helpers at different places of the city.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters | No File Uploaded |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

69

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

| File Description | Documents |
|---|------------------|
| Report of the event | No File Uploaded |
| Any additional information | <u>View File</u> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

| File Description | Documents |
|--|------------------|
| e-copies of related Document | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts infrastructure and facilities that are wellaligned with the needs of academics. Situated on a sprawling 6.49-acre green campus in the heart of Udupi, the institution

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provides convenient access to a range of modern amenities. The campus features 42 classrooms, each equipped with appropriate furniture and projection facilities. Additional resources include seminar halls, an E-learning center, and an audio-visual hall. The college is also equipped with 133 computing systems, complemented by two photocopiers and 21 printers. The science department is supported by well-equipped laboratories that facilitate experiments accordance with the curriculum. The computer laboratory is air-conditioned and houses 37 computers. Furthermore, the college hosts three specialized museums: Archaeology, Botany, and Zoology.

The library is adequately resourced to meet the needs of all stakeholders, featuring an e-library with memberships to NLIST and automated through Koha. Accommodation with well-furnished hostels for both ladies and boys, along with a comprehensive CCTV surveillance system for enhanced security is provided. The college is also equipped with power generators rated at 70KVA and 20KVA, along with three purified and cooled drinking water systems of 25KVA each. Safety measures include six fire extinguishers located in the science laboratories, three vacuum cleaners, and 24/7 security to ensure a safe learning environment.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://ppc.edu.in/files/wl/?id=SMJagJfuM2 n5dRTSAtrfQB3xN64RNiE9 |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides extensive facilities for sports and games, featuring a spacious playground equipped with a 160-meter running track, basketball court, volleyball court, and throwball court. Recently, it hosted a national-level intra-university throwball competition on this ground. Additionally, the college has an Indoor Stadium that includes a badminton court and a table tennis board for both girls and boys. The main auditorium and a mini auditorium are well-furnished and echo-proof, serving as venues for various stage programs, including significant events like Talent Day, College Day, Science Day, and Yoga Day, showcasing students' talents.

To further enhance student development, several associations and clubs—such as the Science Association, Social Science Association, Astronomer's Club, Heritage Club, Eco Club, Ladies Forum, Commerce Association, and Speakers Club—provide training and encourage participation in district, state, and national competitions. The college also fosters cultural activities through a dedicated faculty coordinator, offering programs in Yakshagana, Carnatic and Hindustani Classical Music, Bharatanatyam, singing, and folk dance, along with annual celebrations. Yoga classes are included in the curriculum, coordinated by the Physical Education Director, promoting overall student well-being.

| File Description | Documents |
|---------------------------------------|----------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://ppc.ac.in/indoor-stadium |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Poornaprajna College Library is automated with Easylib software since 2010. The library catalogue holds the bibliographic details of nearly 58547 books. Library facilitated the search for bibliographic information of its collection through OPAC service. The automated library provides functionalities such as Accessioning and Catalogue, Circulation, OPAC, Serials, Security, and Reports. Reports modules allow the library staff to extract the detailed reports on library collection, journal subscription, library transactions in html and CSV format.

Name of ILMS software: Easylib (Koha software is installed in a separate server)

Nature of automation : Partial

Version of the software: 4.4.2 (Easylib)

Year of Automation: 2010

Poornaprajna College library installed Koha software to automate its activities. Koha is an open source library automation software that facilitate the automatic functionning of all in-house activities of the library such as automated acquisition of books, lending of books, information search and retrieval, serials management, members management, Koha allows the users to download the bibliographic details of the books searched in Simple, MARC,

and AACR-2R formats. Moreover, the users can check the availability of books in library as well as remote eservation facility (hold) through WEB OPAC.

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.427

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58.25

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has updated its IT facilities with increasing the number of computers, printers, LCD projectors, online admission process, website and various software's. It has 112 Computers, 23 Laptops, 21 printers, 8 scanners and19 projectors. Also one browsing centre in the Library and students of the institute can access the internet during their free time. The office uses an office software Robo-Vidya with a network system for all student centered activities. The College has a computer lab with an internet browsing facility. The College uses software including open source software like Open office, R, Maxima, Latex, Scilab, Linux, Python, Turbo-C and Antivirus for selected systems.

Cloud Storage: The college has private cloud storage space. Along with this, it has access to complete G Suite. The faculty and students have been oriented and trained to use the tool. The email ids of the faculty were provided under the 'ppc.ac.in' domain. All the services of Google, such as Unlimited G Drive, Docs, Slides, Google Classroom, Google Sites, and Google forms - services are available to our faculty without any limit. The Department of Computer Science maintains the website with a web-based Content Management System (CMS). The college also has a blog and YouTube channel.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | <u>View File</u> |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.44

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college infrastructure holds very much importance, especially when it comes to providing various facilities to the students for education and health purposes. Buildings, classrooms, laboratories, equipment site - are crucial elements of learning environments in colleges and universities. Effective utilisation and proper maintenance of the same is essential to promote a better teaching- learning environment within the institution. Our

College firmly believes in the correlation between quality education and infrastructural facilities. Hence, it makes the best use of the available infrastructure providing advanced equipment and better amenities according to requirements.

The institution takes utmost care in maintenance and utilization of its physical, academic and support facilities and a considerable amount of money is invested for this purpose and this is ensured by constant pursuance. The Principal, in association with Heads of the Departments, prepares the plans and monitors the projects to maintain the infrastructural facilities. In the staff meeting, Heads of the Departments submit proposals as per their requirements. Such requirements of equipment, furniture, laboratory apparatus etc are assessed by the Principal. The Management, on the recommendations of the Principal, allocates the necessary funds for maintaining these facilities.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

105

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|------------------|
| Link to Institutional website | Nil |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

525

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of student placement during the year (Data Template) | <u>View File</u> |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

166

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

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one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

53

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Poorna Prajna College fosterages students in moulding their character to shape their future. The institution has a well-organized Students' Council. The students' Council Annual Quality Assurance Report of POORNAPRAJNA COLLEGE comprise the President, council members secretaries and the class representatives. These council plays a important role in advocating for student interests, organizing events and providing feedback to the administration.

Students' representation in the various academic and administrative committees

Students participate in decision-making processes that impact their social and educational experiences by acting as representatives on various committees within the institution. With this representation, students can offer their views and ideas regarding significant choices that impact their academic careers and college experiences.

The various committees where student representative is involved are

IQAC, Grievance Redressal Cell, Library Committee, Sports

Association, Cultural Association, NSS, NCC, Youth Red Cross, Science, Social Science, And Commerce Associations along with other Associations include social science, Heritage club, Vidyarthi Vedike, Commerce and Management, Life Club, PAAC, Speakers Club, Ladies Forum and Rovers and Rangers. Advanced learners are engaged in Peer teaching and coordinating various student centric activities.

Contribution to the Community: Students are encouraged to write articles for college magazine. Writing articles for the college magazine gives students a platform to share their thoughts, fosters creativity, and gives them the opportunity to be recognized by the professional community.

| File Description | Documents |
|---------------------------------------|--------------------|
| Paste link for additional information | https://ppc.ac.in/ |
| Upload any additional information | <u>View File</u> |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services The Association has been registered under the government of Karnataka Cooperative society registration act with registered number 121/2018-19.

The Alumni have always whole -heartedly supported the institution and have contributed in various ways to its academic and infrastructural growth. In order to maintain a strong relationship between Alumni and alma matter Annual general meeting is conducted at the end of financial year. AGM provides a platform for alumni to connect each other and share their opinions with regard to alma matter by conducting periodical meeting.

Alumni who have distinguished themselves in various walks of life are invited to interact with students through guest lectures. Alumni have been invited as chief guests and guests of honor at various college events. showcase their achievements and Annual Quality Assurance Report of POORNAPRAJNA COLLEGE inspires the current students.

Every year, the association distributes scholarships amounting to the existing students based on Merit and to Special achievers. It also supports students who come from a low economic background and donate amount towards organization seminar/conference. Association has been conducting career guidance workshop "Enhance to Excel-Personality development and Career guidance" every year.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance

The college adopts a participatory governance model, involving all stakeholders in its administration. The Governing Body delegates authority to the Secretary and Principal, who share responsibilities with both teaching and non-teaching staff. Heads of Departments (HODs), along with conveners of various committees, associations, clubs, and cells, play crucial roles in shaping and implementing college policies.

Perspective Plan

The college's perspective plan aligns with its vision and mission and includes several initiatives: - Renovation of infrastructure. - Introduction of new undergraduate and postgraduate courses. - Establishing MOUs with research institutes and training centers. - Construction of a four-story science block. - Plans to set up a rooftop solar energy unit. - Seeking grants from government and non-government sources. - Requesting permission to fill government posts. - Establishing a digital library. - Mobilizing funds. - Achieving international recognition.

Participation of Teachers in Decision-Making Bodies

The Principal maintains both administrative and academic independence in college operations, while HODs manage their departments effectively. Conveners and committee members are integral to the daily functioning of the college, reinforcing its vision and mission. Teaching staff also play a vital role as motivators and leaders in cultural and social activities, effectively executing the college's perspective plans.

| File Description | Documents |
|---------------------------------------|--------------------|
| Paste link for additional information | https://ppc.ac.in/ |
| Upload any additional information | <u>View File</u> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case study: ALL INDIA INTER UNIVERSITY VOLLEYBALL CHAMPIONSHIP

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2023 FOR MEN

Poornaprajna College exemplifies true decentralization in its extracurricular activities, engaging all stakeholders—Management, Principal, faculty, parents, students, and alumni—in a democratic governance model. The All India Inter University Volleyball Championship 2023, held from January 5 to 8, showcased this participative management approach with 16 university teams competing.

Under the guidance of the IQAC, various committees were formed, including the Reception, Jury of Appeal, Registration and Record, Accommodation, Eligibility Verification, Finance, Media, Food, Stage Programme, Official in Charge, First Aid, and Technical Committees. Each committee consisted of both teaching and non-teaching staff, fostering collaboration and accountability. The Principal actively consulted staff and student representatives through meetings to ensure inclusive decision-making.

Key committees took on specific responsibilities: the Registration and Record Committee managed team registrations, the Eligibility Verification Committee ensured all documents were valid, and the Official in Charge Committee selected referees and officials. This structure not only enhanced the event's organization but also reinforced the college's commitment to involving faculty and students in all aspects of institutional life. Overall, Poornaprajna College demonstrates how decentralized governance can effectively support academic and extracurricular excellence.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the college's vision and mission, supported by effective internal coordination and monitoring mechanisms. At the start of each academic year, various committees are formed to develop policies, set objectives, and outline strategic plans. Heads of departments and their teaching staff coordinate departmental activities and report to the Principal, while non-teaching staff operate under the

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Principal's and administrative officer's guidance to ensure smooth administration.

The Internal Quality Assurance Cell (IQAC) assists the Principal and administrative officer in coordinating and monitoring activities. Reports generated by the IQAC serve as a foundation for evaluating the institution's overall performance and future planning.

To enhance teaching, learning, and research, the institution implements an action plan featuring several initiatives:

- 1. Faculty Development Programs.
- 2. Introduction of new certificate courses.
- 3. Partnerships through Memorandums of Understanding (MoUs) with academic and industrial sectors.
- 4. Emphasis on ICT tools for effective education.
- 5. Organization of conferences, seminars, workshops, and invited talks.
- 6. Extension activities and outreach programs.
- 7. Student summer research fellowship programs.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a clearly defined organizational structure designed for effective management, strategic planning, and policy formulation. Decentralization of authority and a participative management system are key aspects of governance. The college is

managed by the Udupi Shri Adamaru Matha Education Council, with His Holiness Sri Eeshapriya Theertha Swamiji serving as the President of the Management Committee, supported by the Secretary, Treasurer, and Governing Council members.

Policies, rules, goals, and standards are developed based on the college's vision and mission, guided by the Poornaprajna College Managing Committee. The institution emphasizes participatory governance, actively involving all stakeholders to provide value-based education that benefits society. Regular and ad-hoc meetings are held to discuss various issues and policies, led by the Principal and the Internal Quality Assurance Cell (IQAC), with input from Heads of Departments and management representatives.

Authority is delegated to the Principal, who allocates responsibilities to campus administrators at different levels. Additionally, regular staff meetings assess college operations and approve policy decisions made by the Governing and Staff Councils. At the start of each academic year, committees for co-curricular and extracurricular activities are established and assigned specific tasks.

| File Description | Documents |
|---|------------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://ppc.ac.in/organogram |
| Upload any additional information | <u>View File</u> |

| 6.2.3 - Implementation of e-governance in | |
|--|--|
| areas of operation Administration Finance | |
| and Accounts Student Admission and | |
| Support Examination | |

A. All of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Benefits Provided by College Management

Teaching Staff:

- Standardized pay scale/structure for all management staff.
- Employment Provident Fund and Employee State Insurance (ESI) available.
- Additional increments for lecturers with PhD/NET/SLET qualifications.
- Financial support for attending conferences, workshops, and Faculty Development Programs (FDP).
- Annual salary increment.
- Free first aid and emergency services at Adarsha Hospital,
 Udupi, with fee concessions.
- Leave facilities in accordance with government norms.

Non-Teaching Staff:

- Standardized pay scale/structure implemented since June 2022.
- Employment Provident Fund available.
- ESI for eligible staff members.
- Free uniforms provided for Class IV non-teaching staff.
- Annual salary increment.
- Leave facilities in accordance with government norms.

Maternity Leave:

• Paid maternity leave for 6 months for staff availing ESI andPaid maternity leave provided for those not eligible for

ESI.

Additional Facilities:

 Canteen and parking facilities available for all teaching and non-teaching staff.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://ppc.edu.in/files/wl/?id=GDbV3fk8lw BVwsoEQQbJFOR3WHMXRQ3t |
| Upload any additional information | <u>View File</u> |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

41

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The College requires teachers to submit an annual Self-Evaluation Form available on the College website, detailing their involvement in academic and administrative tasks. The Internal Quality Assurance Cell (IQAC) evaluates these reports and conducts an

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academic audit, ensuring confidentiality throughout the process. After the review, teachers receive feedback and suggestions for improvement.

At the end of each semester, student evaluations are conducted in line with NAAC recommendations. All students fill out anonymous feedback forms, selected at random, to provide genuine insights into their teachers' performance. The Principal personally reviews and distributes the feedback to faculty members, aiding them in reflecting on their strengths and areas for improvement. The completed performance appraisal reports are then assessed by the Principal and the management.

For non-teaching staff, an annual Self-Appraisal Report is completed using a structured questionnaire. The Office Superintendent supervises non-teaching personnel and regularly reports to the Principal on their performance and progress. This comprehensive appraisal system for both teaching and non-teaching staff fosters continuous development and enhances the overall quality of education at the College.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every financial year, budget proposals including Income & Expenditure details submitted by the college to the governing body for scrutiny and approval by considering the recommendations made by the heads of all departments. Internal audit is done regularly by a qualified auditor appointed by the management.

Sl No

Name of the Auditors

1.

CA.Ganesh Hebbar K

Hebbar & Associates

External Statutory audit: Qualified auditor is appointed by the management. Auditors' report is prepared and submitted in the annual general meeting of the Admar Mutt education Council.

External government audit is done by the auditor appointed by the government to check the funds obtained from various government sources and the utilisation of funds by the College.

Some of the tasks during audit:

 Verification of authentication of payment vouchers, entries in the book of original entry with counterfoils & vouchers, financial statements, Authentication of financial assistance for teachers and students, funds raised by the college, grants received, expenditure under various schemes, student fee register, scholarship & fee concessions, Free studentship and concessions, fines for late payment or absence, and examining the pass book of college bank accounts

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

22.50

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college actively seeks to mobilize both government and nongovernment funds to enhance its infrastructure, sports facilities, and educational resources. Salaries are funded through state government allocations and student fees, while academic initiatives benefit from grants received from the UGC, other governmental bodies, and local philanthropists. Proposals for funding are meticulously prepared and submitted to the relevant authorities after thorough examination.

Mobilization and Utilization of Space and Infrastructure

Available infrastructure is utilized for various academic and non-academic activities, including job fairs, sports training, cultural events, public awareness programs, health camps, and blood donation drives.

Mobilization of Intellectual Resources

The institution leverages its human resources for both academic and co-curricular activities, encouraging staff members to pursue personal and professional development. The college also engages the public through initiatives like sky-watching events and consultancy services for faunal identification.

Procedures for Resource Mobilization

Resource mobilization strategies are discussed during staff and Alumni Association meetings, requiring approval from the Governing Body.

Utilization of Resources

Academic and intellectual resources are maximized to ensure quality education. Financial transactions for various activities are conducted with the necessary approvals and are audited by management-appointed auditors and relevant government authorities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute has a dedicated and dynamic Internal Quality Assurance Cell (IQAC) and is constituted as per NAAC guidelines. The Cell meets regularly, deliberates upon relevant issues, and takes decisions which, after approval of the Management, are vigorously implemented.

- 1. IQAC prepared and successfully completed the NAAC peer team visit and able to secure A+ grade with 3.27 CGPA during September
- 2. IQAC taken initiative to apply for the autonomous status to the college
- 3. IQAC formulated various committees keeping in mind the requirements of an autonomous college
- 4. Applied for the course approval of BCA and BBA programs under AICTE
- 5. IQAC took initiatives to reframe the policies and code of conduct for staff.
- 6. The R&D cell is established on par with the UGC guidelines to encourage the faculty members to publish research papers.
- 7. Under the guidance of IQAC, Certificate courses were conducted by departments to enhance the technical, experimental, theoretical, and employability skills among students

IQAC insisted the college library provide access to digital forms of information to users through library.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
 - 1. An Academic and Administrative Audit committee has been established that prepared a checklist for the departments to prepare and achieve the benchmarks as per NAAC requirements
 - 2. The IQAC reviews the examination process every year and

- suggests changes if necessary.
- 3. IQAC ensures that the teaching-learning process is learner-friendly. It also makes sure that ICT technology is effectively used.
- 4. Teachers extensively use blogs, and e-learning resources and teachers use LMS like Google classroom and YouTube channels.
- 5. College has established SWAYAM local chapter which has encouraged students and faculty to complete MOOCs.
- 6. Students provide feedback on the staff performance which is scrutinized and evaluated and communicated to the respective staff. The IQAC provides suggestions for the improvement of the teachers' performance.
- 7. Individual staff members are supposed to submit a selfappraisal on academics, qualification, and their contribution to the institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has strict security across campus and they list and manually track every person for college ID card as they enter campus, with special vigilance after college working hours. The campus has CCTV cameras placed at strategic locations. Women's Cells, Anti-Ragging, Ladies Forum and Anti-Women harassment cells address any grievances of female students.

Counselling

The college has mentor-mentee system that monitors the students' performance, well-being, and activities. The Student Welfare Forum is also formed keeping gender in mind. 2 student welfare officers are appointed of each gender. Heads of the departments are also instructed to assign staff members for gender-related issues.

Common Rooms

One common room is provided for female students on campus along with two restrooms. The restrooms consist of sanitized washrooms, mirrors, drinking water, and first-aid boxes.

Day care centre for young children

- The college currently does not consist a Day Care center.
- The Ladies Forum encourages activities among female students.
- The College organizes orientation programs every year to guide students about various issues.
- The college organizes self-defense-related programs for female students every year.

Gender equity

As per University norms, all undergraduate students have compulsory paper on Gender Equity and various programs are conducted that focus on gender issues.

| File Description | Documents |
|---|--|
| Annual gender sensitization action plan | https://ppc.edu.in/files/wl/?id=PSmnw112QS rSTuqphKpNguoJgizfzSAg |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://ppc.edu.in/files/wl/?id=1X9UUDk74p ly5iHkV8pR6qUgOfU7QoaS |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college aims to minimize waste generation and achieve maximum waste recycling and proper disposal of waste on campus. The College management along with the NSS and NCC units work together to accomplish this mission.

Solid Waste

Awareness and Implementation of 3R's - Reduce, Reuse and Recycle, to propagate and maintain eco-balance and green efforts on campus.

- Minimization of Paper usage is practiced in the college office and departments to achieve a 'paperless' status.
 Partially printed papers are reused to achieve maximum utilization before discarding papers.
- College continuously works towards being a 'plastic-free zone' and organizes community service to rid public places of plastic in order to raise awareness among our students

and benefit public in the process.

Various forums and associations organize programs and sessions on reusing solid waste like making paper carry-bags, reusing plastic bottles etc.

For unavoidable waste, waste bins are placed across campus. Students are requested to bring lunch boxes instead of plastic and paper wraps.

Liquid Waste

Students are instructed to reduce water wastage while cleaning glassware's in the laboratories. Hazardous liquid waste is safely disposed off.

E-Waste

College practices purchase of trusted Electronic brands for equipment thereby gaining long life of components.

| File Description | Documents |
|--|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | <u>View File</u> |
| Geo tagged photographs of the facilities | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | <u>View File</u> |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | <u>View File</u> |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

A. Any 4 or all of the above

5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Measures for equal opportunities

Poornaprajna College strictly follows the reservation policies laid out by the Government of India for admissions of students and appointments of teaching and non-teaching staff. Special committees like the SC, ST Counselling Committee etc ensure parity and transparency during the admission process. The college looks after the welfare of differently-abled students. Assist blind students in reading out study materials, offer assistance in writing projects, and assist students in mobility and learning. Students from low socio-economic spectrum are granted fee concessions. The college also promotes several financial assistance/scholarships provided by Government non-governmental organizations. Parents- Students- Mentors meetings are held regularly and students are encouraged to share their problems - academic or personal with their mentors.

Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. College offers support to several students from the places in other districts, addressing everyday challenges faced by these students due to language constraints. Conducts orientation programme every year at the beginning of the session for new students to this platform and to the academic and cultural environment of the college. College promotes cultural plurality and inclusivity on campus. In an effort to unite all cultures, many events are organized to promote

cultural diversity.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

college facilitates and conducts Student Union Formation every year to ensure a democracy. Student council is formed each year with an oath taken by the student representatives and all staff members have taken the Integrity Pledge. The college office is corruption-free. The students study Indian Constitution, Human Rights, and Gender Equity to learn more about the constitutional values of our country. College comprises of various associations and groups like NSS, NCC, Youth Red Cross and Rangers and Rovers which organize various activities to inculcate constitutional obligations and patriotism among students.

Blood donation camps and various donation programs are organized wherein students donate to the need of the society. Road-Safety is organized where students are educated. Various cultural programs and special days like Sadbhavanadiwas, Hindi diwas etc. are organized every year. Seminars and Webinars focus on Professional Ethics and Integrity. The college encourages the sovereign and democratic values of our nation by commemorating Independence Day and Republic Day, Youth Day, Constitution day, Army Day, Navy Day and Martyr's day every year. Voter's day is celebrated every year on campus and Voter's awareness programs are organized to create awareness of the youth towards their voting rights and duties.

| File Description | Documents |
|--|--|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://ppc.edu.in/files/wl/?id=4f80NE4g67 thi9vDHs8GlsInbVPz3MNA |
| Any other relevant information | https://ppc.edu.in/files/wl/?id=oZrm2Bw5eS rkVsxJwbWqYfbCSSJnuoLy |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates Independence Day and Republic day each year on campus with the hoisting of the Tricolor Flag. World Environment day is celebrated by various associations like NCC, NSS and Eco-Club to create awareness students about issues related to nature. International Yoga Day is celebrated each year on June 21st by various associations to raise awareness about maintaining a healthy life. Hindi Diwas is celebrated each year in September to celebrate the adoption of Hindi as the official language of the country.

International Women's Day is celebrated by the Ladies Forum on 8th March every year. National Youth Day is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda. Further several days like

Martyr's day is observed. World Aids Day is observed by the Youth Red Cross to raise awareness about the deadly disease.

World Blood Donation day is also observed to allow students to donate blood and save lives. Library day is also celebrated by the college library. Various festivals across the year are celebrated in Udupi and holidays are declared on most of these holidays to allow students to visit their homes and prepare for the festivals. Sadbhavanadiwas is observed by NSS unit each year.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Enhanced Student-Scientist, Scholars, and Industry Interaction Program

Objectives of the Practice

- To facilitate direct interactions between students and professionals
- To enhance academic learning and practical knowledge;
- To promote students towards practical application of theoretical knowledge

The Context

Recognizing the need for bridging theoretical knowledge and real-world applications, Poornaprajna College, Udupi, aims to provide students with opportunities to engage with experts, fostering a deeper understanding of their disciplines.

The Practice

The college organizes regular interaction sessions where science students collaborate with scientists, commerce and BBA students connect with industry professionals, and arts students gain insights from scholars specializing in inscriptions. These sessions include workshops, seminars, industrial visits, and handson experiences.

Evidence of Success

Feedback from students indicates increased engagement and interest in research. Students have shown interest in research activities. These interactions have significantly influenced their career choices. Additionally, partnerships with local industries have been strengthened, leading to internship opportunities for students. Arts students have been practically involved in copying of inscriptions and attending such workshops.

Problems Encountered

Challenges include scheduling programs with scientists from far places which demands the college continues to refine its approach, utilizing student feedback to improve future sessions.

| File Description | Documents |
|---|--|
| Best practices in the Institutional website | https://ppc.ac.in/documents/454011961.pdf |
| Any other relevant information | https://ppc.edu.in/files/wl/?id=fHAgfsIS9y Nj7QirHR6w3gl8QUTAlPUB |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering Student Voices and Leadership

Poornaprajna College places a strong emphasis on student representation and leadership, fostering a culture of engagement and advocacy. The well-organized Students' Council, comprising the President, secretaries, and class representatives, plays a vital role in voicing student interests and facilitating communication with the administration. This structure empowers students to actively participate in decision-making processes that shape their educational and social experiences.

Students are represented in various committees, including the IQAC, Grievance Redressal Cell, and cultural associations, allowing them to contribute their perspectives on significant

institutional matters. This involvement not only enhances their leadership skills but also ensures that student needs are addressed within the college framework.

Furthermore, the college encourages creativity and expression through its magazine, providing a platform for students to share their thoughts and gain recognition. Initiatives like peer teaching and involvement in community service projects further enrich their educational journey. By prioritizing student leadership and active participation, Poornaprajna College cultivates a dynamic environment where students are equipped to shape their futures while contributing positively to their community.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.3.2 - Plan of action for the next academic year

- Industrial training programs through existing MoUs
- Organizing National-Level Inter-University Kabbaddi Championship
- Establishment fully functional Examination Branch in line with the Autonomou status
- To establish research centre in the campus
- Development of Digital Library and completion of the automation of library
- Planning to introduce certificate programs through Pradhan Mantri Kaushal Vikas Yojana